

ST JOSEPH'S & ST MARY'S PARISH COUNCIL

Minutes of the meeting held on Thursday, 28th April 2016 at 7.30pm in St. Joseph's Church Hall

Present: Canon Boardman, Paul Gallone, Christiane Cantlay, Mary Taylor, Judith Braeman, Don Clarey, Martin Price, Susan Patrick; Liz Reid, Jenny Dunstan; Deacon Elfed Jones; Joyce Harding

1. Opening prayer: Canon Joe	
2. Apologies: Trixie Douglas; Benny Augustian; Bill Nolan	
3. Minutes of last meeting 25.2.2016 Agreed as correct record	
4. Matters Rising: Sister Joseph Mary Thanksgiving Mass Everyone agreed this had been a very successful evening and that Sister had enjoyed it very much. Thanks to be passed on to Mary Lovering for providing food and refreshments. Very much appreciated by all. DC will put some photographs on the website so that they will be available digitally along with an article to be written by PG. Canon asked about what should be done with the photographs. It was agreed that an album be purchased and the photographs be mounted. CC to purchase album. Canon was attending a meeting of the Clergy in Llantarnum next week and would take the album and give it to Sister.	
5. Correspondence: There was no correspondence	.
6. Reports from Meetings attended: (a) Finance Committee: TW had prepared draft accounts for end of March which showed a surplus of £13,210, some of this would be placed in the deposit account with the Archdiocese. Church collections are holding up. Standing orders are up by 50%. We had applied for money from Welsh Churches Act Fund and been awarded £3,000 towards the roof at St. Mary's and the exterior rendering at St. Joseph's. A difference was made by the fact that we can now claim gift aid on the first £5,000 of loose change in collections. This applies to both churches and therefore this could attract a further £1250.00 gift aid per church per annum. Accounts will be finalised and available for the parishes to look at sometime near the end of May/beginning June. Works: The back door in St. Joseph's Hall will be replaced. Paint on the weather boards and window sills at the front of the presbytery will be redone but this time with stain instead of paint as this is more suitable because the wood is damp. The railings will be painted in both churches.	

Certain windows in St. Mary's Hall to be replaced, one window to be removed to assess work to be done as there is apparent rot around the frames.

Health and Safety:

Mike Bamber and Don Clarey are looking into the new Archdiocesan Health and Safety Toolbox (software) Firstly there are issues involving asbestos and fire hazards management. There is a need for new fire exit notices to go into both churches and halls. MB has revisited the numbers of people allowed in the church and does not foresee any problems.

We have some of the H&S policies already in place but what we do not have we can download from elsewhere and use for our own purposes.

Two accidents need to go into accident book in St. Joseph's. A man caught his leg on edge of the wooden pipe covering at back of church where it protrudes. He was not injured. And a lady's hair caught fire near the candles in Lady Chapel. She was shaken but otherwise not injured. PG will sort out the forms re these.

Discussion ensued re marking the edge of the wooden pipe covering. It was felt that some marking tape should be placed to highlight edge of shelf. PG to look at this.

(b) Cytun: CC/JH No meeting until June.

(c) Council of Churches Dinas Powys: Advent Service 2016

EJ informed that this will be going ahead with the same formula as last year which was very successful.

EJ also advised the committee that he had lead a meeting on the Psalms during the Lent Groups. It was held in the Methodist church and had been very well attended.

(d) Other meetings: There were no other reports

7. Health and Safety: Already discussed

8. Environmental issues: Group indemnities.

Groups using the halls of both churches need to be asked to sign a form confirming they had read the rules regarding food hygiene etc. MP will arrange for forms to be made available.

9. Safeguarding:

MT had received an email from Anne Chilcott regarding 7 people recently cleared by DBS for Film Club and Eucharistic Ministers etc. Another 3 people in process at present.

In St. Josephs MT had given out 10 forms but so far only 7 had been returned.

MT reported that the Archdiocese safeguarding staff had recently undertaken a training session with Clifton Diocese and Menevia to understand EBulk system for DBS applications. For the time being things will carry on as present in parishes but it is hoped that eventually the Ebulk system will mean a much quicker turnaround for applications for DBS etc.

<p>EduCare Training can be accessed via the Safeguarding Advisory Commission link on the Archdiocese of Cardiff website www.rcadc.org</p> <p>There are 4 FAMILIAS events forthcoming one of which is in Cardiff. The 2016 theme of FAMILIAS is domestic abuse.</p>	
<p>10. Social and Fundraising: Quiz Night St. Mary's are to host a Quiz Night in May.</p>	
<p>11. St. Joseph's School: Jenny Dunstan informed the committee re the Parliament Day event at the school which had been very successful. The Mayor had attended and the children had enjoyed the day and got a lot out of it.</p> <p>The school will hold their Summer Fayre on 16/07/2016 Deacon Elfed will lead the May Procession on 23/05/2016.</p>	
<p>12. Parish matters: Deacon Elfed, Judith Braeman, Christiane Cantlay.</p> <p>Deacon Elfed will attend the Civic Service at Llandough Church in June, he will also lead the May Procession in Richard Gwyn on 26th June. Deacon Elfed is also to attend a service on a Replica of the historic ship "The Matthew of Bristol" on 15th May at 9:00 a.m. in Penarth Marine during which the life of the poet Samuel Taylor Coleridge will be celebrated.</p> <p>JB: No longer able to receive lists of admissions from Llandough Hospital, dependent now on people informing of any relatives in hospital. Numbers slightly down. Other parishes may not let us know of parishioners in hospital so some may slip through the net. Nurses in Llandough are very good if they realise patients are Catholics.</p> <p>CC: Holme Tower is quiet at the moment. Nurses are very good in letting us know of any Catholic patients.</p> <p>Canon informed the PAC that Canon Pat O'Gorman in Barry was now likely to be off for some time through ill health as he is to have an operation. Canon Joe said that many of the active clergy have serious health issues which can erupt at any time. Several parishes are being served by visiting priests at the moment and this puts extra pressure on the dwindling number of clergy. Canon Joe and Deacon Elfed are covering funeral arrangements for Barry at present. Arrangements are in place to cover the weekend Masses until the end of July.</p>	
<p>13. Year of Mercy: Day of Adoration No. 2. This will be held on Saturday 14th May in St. Joseph's. The day will commence with Mass at 10.00am and continue through the day til 4.00pm with confessions available morning and afternoon. A list to be placed at back of church for people to sign up to spend time to ensure the church is never empty on the day. Announcement to appear in the newsletter.</p>	

<p>14. Flower Festival: Centenary celebration: St. Joseph's flower group has been asked to provide a display for the Flower Festival in July in the Cathedral. The group would like to do their display for the First Communion Mass on 22nd May as a trial. It was agreed following discussion that a £100 donation would sent for this festival, £50 from each community.</p>	
<p>15. Canon Joe: Mass for the Sick 18th June 2016 It was agreed that last year it had been very successful and that people had enjoyed having the simpler sandwich buffet provided with a glass of sherry. Following discussion it was agreed that the Eucharistic Ministers would be asked to approach those they visited to ask if they wished to attend. CC will ask the EMs to confirm names of those who will need transport. One parishioner (KC) finds it difficult to leave the house and needs ambulance transport. If she indicates she would like to attend CC to ask St. John's ambulance if they would be able to provide transport. PG/Sheila Collins to finalise list of people who will need lifts. etc. Request for help to appear in newsletter. PG will contact the taxi firm used last year to put them on stand-by.</p>	Canon
<p>16. Any Other Business: . Everything was in place under the auspices of the Guiding Community for Norah's party 8.5.2016 in St. Joseph's Hall. She would be having a party at Parkside Nursing Home on her 100th birthday (Sat Apr 30th) which the Mayor would be attending. MT hoped that people would just call in and see her in the hall on the 8th May. SP asked about the possibility of having a defibrillator available in the churches. PG said that there would be a need for people to be trained in the use of these and that the cost per machine was in the region of £1000. PG agreed to look in to the cost and if there was any financial assistance available. There would be a need for two, one for each church and this could prove quite expensive.</p>	
<p>17. Date of next meeting: (Please book the hall) THURSDAY 16th June 2016 at 7.30pm in St. Mary's Church Hall</p>	
<p>18. Closing Prayer: Holy Year of Mercy Prayer was said together</p>	