

ST JOSEPH'S & ST MARY'S PARISH ADVISORY COUNCIL

Minutes of the meeting held on Thursday, 26th April

at St. Joseph's Church Hall

Present: Paul Gallone (Chair), Canon Boardman, Deacon Elfed, Martin Price, Bill Nolan, Trixie Douglas, Susan Patrick, Liz Reid, Mary Taylor, Clare Sommerville, Janet Mathias, Daniel Murray

1. Opening prayer: Canon Joe	
2. Apologies: Mo Misra, Teresa Keating	
3. Minutes of last meeting: 8th February 2018 Accepted as a correct record noted that Trixie Douglas was not in fact present at the meeting	
4. Matters arising <ul style="list-style-type: none">Wheelchair Access to St. Mary's: BN informed that there was in fact not enough room to have a ramp built to the door and it would be necessary to have a moveable ramp which could be stored inside the hall. BN will look into this.Re: discussion about bad weather provision. There is a need to replenish the stock of salt used during the recent snow fall; PG will purchase this for both churches.Health and Safety Tool Box: DC and PG will meet next week to look at any issues needing action.Environmental issues: Instructions re: food for both halls; MP will place notices in the kitchen areas of both halls prior to the next meeting.Canon had received a phone call from Environmental Health re: food hygiene at St. Mary's, Canon explained to the Council official that this matter had been resolved and that the Council had agreed that we do not require licensing. The caller appeared to accept this explanation.Lisa Gallone has been looking at other options for function at the Cornerstone. PG had noted that they do lunches and that if enough people from a parish were interested in attending the Archdiocese would pay for the coach.	BN PG DC/PG MP
5. Correspondence: None received apart from that already discussed.	
6. Reports from meetings attended: (a) Finance Committee: MP informed that there was nothing major to report, income and expenditure was approximately as budgeted. TW had finalised accounts and will forward to the Archdiocese for the end of year; there will be a surplus. There are a number of works being considered at St. Josephs. The major work will be replacing the fascia boards and painting external woodwork on the presbytery. The scaffolding is up and awaiting Len Wood and for some dry weather.	

<p>Cloister room roof and ceiling: water is coming in through ceiling of the cloister room, the leak is to be repaired and then the ceiling will be painted.</p> <p>Exterior of hall: Owing to the hall being within the grounds of a listed building PVC cladding has been deemed as not suitable. Len Wood is to effect repairs to the existing wood cladding.</p> <p>Railings and gates of both churches will need painting at some point. Gates at St. Mary's have already been painted but require repair.</p> <p>(b) Maintenance (MP) and Canon: already discussed.</p> <p>(c) Cytun: no update JH was unable to attend the meeting because of flu. Next meeting June.</p> <p>(d) Council of Churches Dinas Powys: Deacon Elfed had given a Lenten talk which had been very well attended. Marianne Cowpe had sent an email requesting a notice be displayed re: the Christian Aid service.</p> <p>Other meetings: Canon mentioned the Adoremus Congress in Liverpool in September. Parishes in the Archdiocese had been allocated four places for the Saturday. Canon will put a notice in the newsletter asking if anyone would be interested in attending. JH registered her interest.</p>	
<p>7. Health and Safety: Canon advised that the health and safety tool kit had indicated parishioners using their own vehicles whilst engaged in parish duties may need to advise their insurers. Canon will seek clarification prior to advising parishioners as to what is recommended via the newsletter.</p>	<p>Canon</p>
<p>8. Environmental issues (MP and Canon): Already covered</p>	<p>MP</p>
<p>9. Safeguarding: MT advised that there were no major issues at present. MT is awaiting more information on the new data protection rules and will advise accordingly. TD asked about files being kept in a secure place at home and not to be left in cars. MT said this should all be clearer when the new information is circulated.</p>	
<p>10. Mass for the sick: This year's Mass is to be held on 16th June 2018. Arrangements will follow the pattern of previous years with the slight alterations to timings as follows to avoid the congregation waiting too long for transportation: 11:15 Collection from home locations 12:00 Mass followed by buffet lunch. 13:45 Taxi's to collect from the school.. Eucharistic Ministers, SVP and others visiting the sick will ask parishioners if they wish to attend. Deacon Elfed and JB will collate attendance and PG will arrange taxi transport. Mary Lovering will arrange catering again.</p>	
<p>11. Social and Fundraising Activities: Sue Patrick suggested taking a coach trip to Harvington Hall on 23rd June. Everyone agreed this was a good idea and that she should canvass attendance and make appropriate arrangements; a notice will be placed in the newsletter.</p>	<p>SP</p>

<p>12. St. Joseph's School: Deacon Elfed provided details of the May Procession at the School and that everyone would be welcome.</p>	
<p>13. Any Other Business:</p> <p>Deacon Elfed is to attend the Eisteddfod Mass in Cardiff Bay on 9th August, he is also attending the service for the Chairmanship of Llandough Council in Doehdwy Church on 13th May.</p> <p>CS raised the problem of parking outside St Joseph's on Sunday mornings. CS had witnessed a child being let out of a car onto the road side with oncoming traffic. It was agreed that we could not become involved with policing parking in the area but that a notice in the newsletter should be published asking for sensible and safe parking to be adopted by all. TD agreed to ask parents of First Communion children to be mindful when they park their cars for forthcoming services.</p> <p>JM mentioned that sometimes in St. Mary's it is difficult to get cars out because of the children running round outside church.</p>	<p>EJ</p> <p>TD</p>
<p>15. Date of next meeting: Thursday 5th July, 2018 at St. Mary's Church Hall</p>	
<p>15. Closing Prayer: Deacon Elfed</p>	