

**ST JOSEPH'S & ST MARY'S PARISH ADVISORY COUNCIL**

**Minutes of the meeting held on Thursday 11th April 2019 in St. Mary's Church Hall**

**Present;** Paul Gallone (Chair), Canon Boardman, Deacon Elfed, Martin Price, Clare Sommerville, Daniel Murray, Jenny Dunstan, Sue Patrick, Liz Reid, Joyce Harding

<b>1.Opening Prayer;</b> Canon Boardman	
<b>2. Welcome new members:</b> PG welcomed Jenny Dunstan, Jane Sutton had given her apologies	
<b>3. Election of officers:</b> PG agreed to serve another year as Chair, TK had also indicated her willingness to carry on as Vice Chair. JH will remain ex officio as secretary. Agreed unanimously.	
<b>4. Apologies;</b> Mo Misra, Trixie Douglas, Janet Mathias, Teresa Keating, Bill Nolan, Jane Sutton , Mary Taylor	
<b>5. Minutes of last meeting;</b> 5th July 14.2.2019 Accepted as a correct record.	
<b>6. Matters arising –</b> <ul style="list-style-type: none"> <li>PG and DM would liaise re website</li> <li>Music licensing for both halls has been renewed at a cost of £266.32 instead of the initial incorrect bill which was issued in the sum £1,300</li> <li>MT has received correspondence re DBS for under 18s with regard to altar servers but this had proved ambiguous. MT will clarify prior to next meeting. JD did say that the cut off age for volunteers at the school is 16 so this will probably apply to the altar servers.</li> </ul>	<p align="center"><b>PG/DM</b></p> <p align="center"><b>MT</b></p>
<b>7.Correspondence;</b> No correspondence received however notices had been placed on trees close to St. Joseph's regarding parking in the area. This is a local area issue largely due to commuters using Dingle Road station.	
<b>8.Reports from meetings attended;</b> <b>a) Finance Committee;</b> <b>Accounts:</b> TW had produced draft year end accounts which have shown a healthy surplus. There has been a 5% increase in the offertory collections. Discussion was had regarding the need to encourage standing orders as this means of payment has not been actively promoted for some time.  <b>b) Works:</b> <b>St. Joseph's:</b> The heating in St. Joseph's has been repaired. The work had proved more extensive than originally thought as there had been a need to replace quite a lot of the piping and a replacement to the original header tank system has been fitted within the boiler house rendering the tank in the organ loft obsolete. The bill for this work has not yet been received.  A new alarm system is to be installed in the presbytery as the existing keypad is malfunctioning.  Outstanding work to the outer cladding on the church hall will be undertaken by the builder when he is available.  <b>St. Mary's:</b> A new water heater is needed for the kitchen in St. Mary's hall. This has been repaired in the past but it is 9 years old and it was felt a new one might be a better option (approx £400) MP to look into this.	<b>MP</b>

<p>Health and Safety - recent audit had been considered exemplary. Thanks were recorded to Don Clarey and PG for all the work they undertake to maintain the on-line system.</p> <p>MP brought up the question of using a system of contactless card donations for collections and payment in the piety shop as many people tend not to carry cash. Apparently this was a system being adopted by the Church of England. Following discussion It was left to Canon Joe to find out if this method was used anywhere in the diocese or further afield.</p> <p>Canon mentioned that there would be an audit of the gift aid in the parish at some point.</p> <p><b>c) Cytun; attended byJH</b> Meeting held on 20th February 2019.</p> <p>It had been agreed that the pulpit exchange would now be on a less formal arrangement throughout the year rather than being held always in Christian Unity week.</p> <p>Margaret Stark had been asked to be Chair Elect - unsure of outcome as yet.</p> <p>There is a new pastor in Stanwell Baptist, Rev Nick Bradshaw</p> <p>Still waiting for confirmation of date for Death and Dying conference at Holme Tower.</p> <p><b>d) Council of Churches Dinas Powys</b> Deacon Elfed had given a Lenten talk, 8 people had turned up mostly from St. Peter's congregation.</p> <p><b>Other Meetings –</b> None to report</p>	<b>Canon Joe</b>
<p><b>9. Health and Safety:</b> Already covered</p>	
<p><b>10. Safeguarding:</b> No report - await response re: altar servers</p>	
<p><b>11. Social and fundraising:</b> 20.6.2019 There will be a quiz night at St. Joseph's. MM had indicated St. Mary's intention to hold a social event and he had been asked to liaise with Don Clarey and Bill Townsend so as to avoid a clash of dates.</p> <p>Sue Patrick said she had been asked if she was going to do another trip. It is her intention to undertake a further trip possibly in July and is trying to find a suitable destination.</p>	
<p><b>12. St. Joseph's School:</b> JD reported on the building work going on at the school in conjunction with Ysgol y Deri. There will be work to make classrooms larger as well as outside building work. Hopefully the works will be completed by September.</p>	
<p><b>13. Mass for the sick:</b> Date confirmed as Saturday 6th July 2019 at the school. SVP to be asked to invite people, Mary Lovering re catering, PG taxis and general co-ordination. Time confirmed as 12.00-2.30pm.</p>	

Judith Braemen is happy to be the point of contact to collate names of those attending. Notices will be placed in the newsletter.	
<b>14. Any other business:</b> CS said she felt the First Reconciliation service in St. Joseph's was really good.  EJ has been invited to attend the Community Service in Llandough.	
<b>15. Date of next meeting:</b> Thursday 27th June 2019 in St. Joseph's Hall 7.30pm	
<b>16. Closing prayer: Deacon Elfed</b>	