

**ST JOSEPH'S AND ST. MARY'S PARISH
PENARTH AND DINAS POWYS
PARISH ADVISORY COUNCIL**

**Minutes of meeting held at 7.30 pm in St. Mary's Church Hall on Thursday, 5th
December 2013**

PRESENT: Claire Sommerville (Chair); Canon J. Boardman; Deacon Elfed Jones, Judith Braeman, Martin Price, Kevin Lawrence; Christiane Cantlay, James Payyampalil; Don Clarey; Marianne Cowpe; Joyce Harding

1. Opening prayer: Canon Joe

2. Apologies for absence:

Anne Chilcott; Sr. Mary Joseph, Joshua Flynn; Mary Taylor

3. Minutes of the last meeting 10th October 2013

Agreed as correct record.

4. Matters arising:

MP informed the committee that two people from Penarth were now taking advantage of the bus to attend Mass at Dinas Powys on Sundays.

Item 14: Citizens UK: JP had attended a meeting Canon asked that information be passed to KL. It is hoped there will be more information available by the next meeting.

5. Correspondence:

Grab rail: MP said this had been discussed at the Finance Committee meeting. It was agreed that a rail be installed but there would need to be careful with regard to placement and size. MC to ask Lara who is an OT to have a look to give some advice on measurement etc. Hoping to arrange a site meeting with Mike Bamber etc. in the near future. CS will inform Amanda Ryan of progress.

6. Reports from Committees:

Finance Committee:

MP informed the committee that finances were looking healthy including receipt of a legacy of £834.

St. Joseph's:

Lady Chapel: Interior wall has now been stripped back to stone. Similar process due to be undertaken on outside of church. Scaffolding due to take place soon.

Presbytery: Exterior painting still to be completed. Work still to be done on interior ceiling.

St. Mary's:

There are still ongoing problems with the roof despite various attempts to cure this. There may be the need to replace the roof felt as well as the roof tiles. Situation to be looked into and quotations to be sought. Permission will be needed from the Archdiocesan Finance Committee.

The roof over the side walkway of the church is no longer fit for purpose. This also now needs repairing properly. Asbestos tiles will need to be

removed and replaced when this work is done.

St. Mary's Hall: There is water coming in by two of the windows; this is a problem which will need to be solved to stop further deterioration of the wall underneath.

Piano: One leg of the piano is unstable. It has been decided to dispose of this. CS will ask if any student at the College of Music would be interested or St. Joseph's School; If no takers CS will let EJ know and it can then be advertised in the newsletter. The table tennis table also needs disposing of.

Cytun:

EJ/JH had attended. EJ as Chairman gave report.

Food bank: This is based in Tabernacle and the donations are coming in steadily. 123 parcels had been distributed to single people and couples. Would be grateful for any more volunteers for checking dates etc.

Christian Aid collection £300. Street collection £700.

GPG: Had had a successful 'Apple Day'. Are having a revamp of the SIP cards for Penarth businesses. Have had permission to plant flowers at Penarth station.

Lesotho: help is given to the school. Very successful charity. Young people due to visit next Summer.

Week for Christian Unity 18-25th January 2014. United Service to be held at Elfed Avenue United Reform Church at 6.00pm Sunday, 19th January 2014.

Justice and Peace Group: Linking with Citizens UK via Jonathan Cox. Canon Joe suggested that it would be better to link in to this under the auspices of Cytun instead of holding our own meetings in the parish. More information will be available in the near future.

Dinas Powys Council of Churches

MC had attended the meeting. New Chair elected: Mr. Brian West.

Ecumenical Advent service had been held 4.12.2013 at St. Mary's .

At the next meeting it is intended to discuss ecumenical prayer groups for Lent.

Canon asked about 'Jews for Jesus' event. MC to ask for clarification of this at the next meeting in January.

Other meetings:

EJ had attended a meeting for chaplains in hospitals. There still appears to be some confusion over how Holme Tower is covered at present. EJ to look into this.

Also discussed the need for calling cards to be left so that there is an indication that a priest/chaplain has called to see a patient so avoiding duplication of requests to Chaplaincy.

7. Health and Safety:

Mike Bamber has checked St. Joseph's and recorded this in the book.

Will complete entries for hall shortly.

Val Kacal still to complete entries for St. Mary's.

Environmental Health: Hall has been registered for food preparation with a hygiene score of (4). Has been pointed out that there is a need for a refrigerator to put milk in or foods such as yoghurts etc. Any groups using the hall have to be given a copy of the EH paper to read and to sign that they have seen it.

8. Safeguarding

No report in the absence of Mary Taylor and Anne Chilcott.

9. Social and fundraising activities:

Wine tasting event went very well at St. Mary's. There have been coffee mornings in St. Joseph's for various charities.

10. Youth:

Canon had received a letter from the Archbishop regarding Youth 2000 retreat in Spring 2014. He was requesting that 2 people from each parish should be encouraged to attend. DC to have a word with Nikki Price and Lara to see if they knew of any young people who might like to attend.

11. Website:

Comment from parishioners re newsletter being available earlier on web site. DC informed that 22 Confirmandi had attended Amelia Trust Farm and it had been a successful experience. Photographs are on notice boards.

12. St. Joseph's School :

No report in absence of JD and GR

13: Parish Matters:

Canon asked JB about the charges for the Mother Toddler group in St. Mary's. It was felt there was a need to keep an eye on things so that the arrangements were not taken advantage of in any way.

PAC elections: 4 people due to come off committee so the elections will be organised after Christmas. These are: Joshua Flynn, Anne Chilcott, James Payyampalil and Benny Augustian.

15: AOB:

KL asked about the kneeler at the back with no shelf. Kneeler ok, need to look at shelf.

KL asked whether some new people could be asked to be collectors in Mass but it was felt that anyone who was asked would be happy to do this.

KL informed the committee that the Synod questionnaires were being collated at the present time.

16. Date of next meeting:

Thursday, 13th February 2014 at 7.30pm in St. Joseph's Church Hall

18. Closing Prayer: Deacon Elfed