

ST JOSEPH'S & ST MARY'S PARISH COUNCIL

Minutes of the meeting held on Thursday, 7th December

2017 at St. Joseph's Church Hall

Present: Paul Gallone (Chair) Canon Boardman, Christiane Cantlay, Teresa Keating, Judith Braeman, Martin Price, , Don Clarey, , Bill Nolan, Trixie Douglas, Susan Patrick, Liz Reid, Mary Taylor, Jenny Dunstan, Joyce Harding

1. Opening prayer: Canon Joe	
2. Apologies: Mo Misra, Deacon Elfed Jones	
3. Minutes of last meeting: 5th October 2017 Accepted as correct record	
4. Matters arising: PG informed the committee that the music licences had been arranged at a cost of £130 per venue - per annum, which is slightly higher than previously anticipated.	
5. Correspondence: SP had received correspondence regarding the fayre held for the Cathedral. This had already taken place but the PAC should be mindful of this event for the following year; SP had been requested to suggest the Parish having a stall at the fayre in 2018.	
6. Reports from meetings attended: (a) Finance Committee: <ul style="list-style-type: none">MP informed the PAC that finances up to 31st October are as budgeted for; an external audit had been conducted on behalf of the Archdiocese which did not highlight any issues.Works: Some wooden floor blocks in St. Joseph's had come up through heave and have been taken up and re-laid. Canon asked that everyone keep an eye out for any others that might be raised as people can trip over them. <p>The shower has been replaced in the Presbytery.</p> <p>Guttering on St. Mary's hall was too small to cope so has been replaced with large guttering and pipes.</p> <ul style="list-style-type: none">Quinquennial (5 year) survey of our church buildings has taken place. Two documents have been produced outlining a suggested schedule of works. (b) Maintenance: <p>Already covered in the above section.</p> (c) Cytun: <ul style="list-style-type: none">JH had attended the meeting on 15th November.A presentation was given by Claire Wretham, Spiritual Co-ordinator at the Marie Curie Hospice, Penarth. She is new to the post but is very enthusiastic and is hoping to develop contacts with all churches in Penarth. She pointed out that the hospice now caters for all terminal illness not just cancer as it did previously.Homelessness scheme in Cardiff: Fr. Philem of St. Germain's Church, Cardiff will be giving a presentation to the Cytun Council in their February meeting.	

<ul style="list-style-type: none"> • Cytun website: host for website has been changed to a cheaper version. • Croeso Penarth: £2000 was raised from the lunches in aid of Syria etc. There is still the intention to go forward with the proposition to host a refugee family in Penarth. • Christian United Service to be held on 21st January 2018. Pulpit exchange to be organised again, organiser to be confirmed though likely to be Peter Cox. Prayer services will be held during the Christian Aid week at 1.00pm in All Saints rather than at 6.00pm in the hope more people will attend in the daytime. • Owen Jones, Pastor at Tabernacle is going to open a drop in 'safe space' for Youth in Arcot House. • 16th June 2018: Walk of Psalms to be arranged. • It was noted that there is still no Chair Elect for next year. Sue Fender of Elfed Avenue Church and Juliet, the pastor at Stanwell Baptist are both leaving Penarth at Christmas. • Lenten Groups will follow York Course 'The Third Day'. Canon requested he have sight of the literature prior to commencement of groups and our participation. <p>(d) Council of Churches Dinas Powys: MP informed the PAC that a meeting was to be arranged to discuss the refugee situation. Date to be confirmed.</p> <p>(e) Other meetings: PG had attended "A Day for the Poor" meeting arranged by Frank Callas at St. Brigid's Church, Llanishen, Cardiff. The meeting pointed out that helping with poverty within our communities is not always a material matter but can mean just giving time to others who are either lonely or in other need of someone to talk to.</p>	
<p>7. Health and Safety: DC has received clarification regarding what is required in the way of interim electrical testing which should be a visual inspection of randomly selected items in between PAT inspections.</p> <p>The Crib lights had been condemned during the recent PAT inspection, Daniel Herlihy had provided some battery operated replacements which are to be trialled this year.</p> <p>The Quinquennial Report had already been uploaded onto the system by staff at Archbishops House.</p>	
<p>8 Environmental issues (MP and Canon): MP will produce the new notices for both church halls giving instructions regarding the preparation and storage of food for consumption at hall events.</p>	MP
<p>9. Safeguarding: MT had received the Safeguarding Commission Newsletter. The Internet Safety Training day held at St. Teilos had been well received. Plans are in hand for clergy safeguarding training in 2018, dates to be confirmed but likely to be an all day event.</p> <p>Educare training remains available to everyone in the Diocese.</p>	

DBS update service: changes are currently being reviewed and further details will be circulated as soon as available.	
10. Social and Fundraising Activities: A Pre-Christmas Quiz at St. Mary's raised £147.00 which was passed to the Dinas Powys Food Bank. Next event will be held January/early February - details to be confirmed; DC and MP are to co-ordinate to avoid clashes between events at Penarth and Dinas Powys. James Patrick will hold a Carol Service in the church on the same lines as last year on 20th December 2017.	DC and MP
11. St. Joseph's School: JD informed that the Christmas Fayre had been very successful but did not know how much had been raised at this time. The Carol Service hosted by the school will be held on Sunday, 17th December, 2017 The school are looking for volunteers to help with reading exercises. A notice will be placed in the newsletter, JD to forward something to Canon.	JD
12. Parish Matters: <ul style="list-style-type: none"> JB advised that the hospital is very busy mainly because of the move of psychiatric services to Llandough. Canon had visited with JB to anoint the sick. CC reported no issues at Holm Tower, she is hoping Claire Wretham will let her know names of Catholic patients. 	
13. Any Other Business: Canon read out a letter he had received outlining precautions which could be taken should the snow and ice forecast come to fruition. MP/JB reassured advised that a path is always cleared at St. Mary's, there are always people on hand to help. BN and PG will check the grit store at St. Joseph's and will ensure that a path is cleared if so required. It was agreed that in the event of very bad weather the hall at St. Joseph's would be closed. SP asked what the PAC felt about running a trip to Harvington Hall in the Spring. Everyone agreed it would be a good thing to have a social outing like this. SP will obtain further detail of costs including transport and test opinion in the New Year.	MB/JB BN/PG SP
15. Date of next meeting: Thursday, 8th February, 2018 at St. Mary's Church Hall at 7.30pm	
15. Closing Prayer: Canon	