

ST JOSEPH'S & ST MARY'S PARISH COUNCIL

Minutes of the meeting held on Thursday, 25th February 2016 at 7.30pm in St. Mary's Church Hall

Present: Canon Boardman, Deacon Elfed Jones, Clare Sommerville, Christiane Cantlay, Mary Taylor, Teresa Keating, Judith Braeman, Benny Augustian, Don Clarey, Trixie Douglas, Martin Price, Paul Gallone; Susan Patrick; Liz Reid, Bill Nolan; Joyce Harding

1. Opening prayer: Canon Joe	
2. Apologies: There were no apologies	
<p>3. Welcome new members and election of officers: The following officers were elected:</p> <p>Chair: Paul Gallone Vice Chair: Don Clarey Secretary: Joyce Harding</p> <p>Clare Sommerville left the meeting after being thanked for the work she had undertaken on behalf of the PAC. Paul Gallone took over the chair.</p>	
<p>4. Minutes of last meeting: 10th December 2015 Correction to Item 9 JB had informed re cancellation of Film Club, not MT as recorded. Otherwise accepted as correct record</p>	
<p>5. Matters arising. Cooker in St. Joseph's Hall - cover has now been placed over the top rendering it unusable. All other items are on the agenda.</p>	.
<p>6. Correspondence: An email had been received from Lisa re film club. The film club is picking up and the last session had 11 children in attendance. Asked if there were any people from St. Joseph's who would like to volunteer to help. Public viewing license due for renewal £100 - parish to pay for this.</p>	
<p>7. Reports from meetings: Finance Committee: MP reported that parish finances are on track as per budget of last Spring. Gift Aid envelopes will be available for distribution on 13th March. Works: St. Joseph's: Repair to cloister roof now completed; Repair to back door of hall completed. There is more painting to be done to presbytery: facia boards and front window frames. An overgrown tree in the presbytery rear garden needs to be taken down. Other trees have been trimmed at the front of the presbytery as necessary. Turning circle in front of presbytery and church: People have been driving on this and churning up the grass. It has been decided to place a concrete edge using "grasscrete" with a proper foundation - along the grass adjacent to the apple tree near Wordsworth Avenue - leaving room for other cars to navigate the turning circle without touching the grass. A builder will undertake this work.</p>	

One of the **radiators in St. Joseph's hall** which had previously been leaking may be doing so again, Canon will check this out.

St. Mary's:

New roof has been leaking in new section of church. Canon had asked for the contractors to return and look at the problem. As the mark is still on the inside ceiling of the church he is unsure whether this has been done or not until it dries out. The builder will check to see if the repair has been carried out.

The benches at the back of church have been changed round so that the bench without a shelf is now against the back wall.

Lock on the hall door is now working properly.

Problem with **cistern in gents** to be looked at.

Window in hall will be replaced in the Spring; will do one in the first instance because of difficulties of measuring the frame and all will probably need replacing in due course.

Health and Safety matters:

MP informed the committee that he and Mike Bamber and attended a meeting re new system in Newport last October. All information will be held in the diocesan office and parishes will be linked into it and they will be informed when anything needs checking or updating etc. MB/MP/DC will get together re uploading up-to-date certificates etc. onto the system.

PG felt that once all this was completed the system would make monitoring of H&S issues a lot easier.

The Archdiocese was expecting it might take up to 12 months/2 years to get everything onto the system.

BN asked re fire officers and evacuation muster points for church and hall. A list should be available in both places.

There is a need to do the PAT testing. MP will approach St. Richard Gwyn as he believes they have a staff member who has been specifically trained in this.

(b) Cytun:

CC/JH had attended the meeting on 17th February.

March of Light at Christmas: decided that this would be altered to a carol singing group in the town centre on Thursday 15th December which would hopefully be late night shopping.

Sheep trail was very successful again this year.

Queen's Birthday celebrations:

It is intended to hold a community service at All Saints Church on Wednesday, 8th June at 7.00pm. It is hoped to have refreshments outside weather permitting. A small committee has been formed to undertake arrangements.

Armed Forces Day: arrangements for this are being undertaken by Penarth Council.

<p>Peter Cox had visited Lesotho to meet up with the new head of the academy and had been very impressed with the progress they had made.</p> <p>Good Friday March will take place as usual as will the Sunrise Service on Easter Sunday morning.</p> <p>(c) Council of Churches, Dinas Powys: Canon had the minutes of the meeting held on 26th January 2016. The Christian Unity Service (Jan) was a Eucharistic Service which was inappropriate for an ecumenical occasion. The annual Service for Christian Aid is on May 15th. Canon Joe has asked that no Christian Aid envelopes are brought into our churches as we always support CAFOD very generously during Lent (and other times) and the other churches know this. EJ said the Advent Service had been very well attended and that all churches had played a part. The same formula would be followed this year.</p> <p>(d) Other meetings. Nothing to report</p>	
<p>8. Health and Safety: Already discussed.</p>	
<p>9. Environmental issues: Church Halls None</p>	
<p>10. Safeguarding: MT said there would now be an audit of CRB/DBS; gradually updating the system from CRB to DBS though this is not mandatory. Lisa has recruited two people from St. Joseph's for the film club and she has contacted Ann Chilcott re these. There is a need to update the people who have been given CRB checks for a certain duty in the parish but who now do other things so their remit has altered: eg: Ros Trigg has DBS for music only but now takes Holy Communion out to the sick. Altar Servers: Any over the age of 16 now need DBS. MT has checked with CC. CC is always close to the sacristy in Penarth and Mo McCarthy and Val Kacal in Dinas Powys. Should a server need help it is always possible to call another person in to be present. Clarification will be sought.</p>	
<p>11. Social and Fundraising: Christmas Quiz had raised £230 for Shelter Cymru</p>	
<p>12. St. Joseph's School: No Report available</p>	
<p>13. Parish Matters: Deacon Elfed; Judy Braeman; Christiane Cantlay EJ had preached in Welsh at Bethel, the Welsh chapel as part of the Cytun Pulpit Exchange. He is also involved with the Welsh Mass at Nazareth House during Lent. RCIA classes: EJ thanked TK and LR for their contribution to their work as catechists.</p>	

<p>JB: Sunday Holy Communion to Llandough Hospital have had to be reduced and visits to the dementia wards are now undertaken during the week. This may need more coverage when the new unit is transferred to Llandough. There are ten people on the stroke unit.</p> <p>When Sr. Joseph Mary left the parish, other Eucharistic ministers had to be recruited. The rota is working at the moment.</p> <p>BA said he could be called on if needed in future.</p> <p>CC: Nothing to report from Holme Tower.</p>	
<p>14. Year of Mercy: Day of Adoration.</p> <p>The first of the parish days will be held on Saturday, 5th March in St. Mary's and members of that community will cover the day.</p> <p>The second parish day will be held at St. Joseph's on Saturday 14th May and will be covered by members of that community.</p> <p>Details of all penitential services during the 5th week of Lent in the Cardiff deanery will appear in the newsletter.</p>	
<p>15. Sr Joseph Mary "retirement":</p> <p>The suggested event on 26th February had to be cancelled for various reasons. Sr. Joseph Mary does not wish for a fuss. MT suggested that the guides were intending to hold an afternoon in the hall for Nora Kendall on her 100th birthday and it might be a good idea to invite Sister to that occasion and quietly give her a card and cheque then. This would take the attention away from her and it was felt lots of the older parishioner would drop in to see Nora anyway.</p> <p>Agreed this would be a good idea. The home (Parkside) are also planning to do something for Nora's birthday.</p> <p>Retiring collections will be held for Sr. Joseph Mary for parishioners to give what they wish after Easter.</p>	Canon
<p>16. Any Other Business: .</p> <p>John Foley has resigned from doing the newsletter. Canon will look through the census forms to see if there is anyone who could be approached to take this on.</p> <p>Canon has been approached re the use of the church hall on Referendum Polling Day as a polling station. Agreed to use between 6.00am - 10.15pm. Usual charge £10 per hour.</p>	
<p>17. Date of next meeting: THURSDAY 28th April 2016 at 7.30pm St. Joseph's Hall</p>	
<p>18. Closing Prayer: Holy Year of Mercy Prayer was said together</p>	