

ST JOSEPH'S & ST MARY'S PARISH COUNCIL

Minutes of the meeting held on Thursday, 2nd February at St. Joseph's Church Hall

Present: Canon Boardman, Deacon Elfed Jones, Paul Gallone, Christiane Cantlay, Mary Taylor, Teresa Keating, Judith Braeman, Martin Price, Liz Reid, Don Clarey, Trixie Douglas, Bill Nolan and Joyce Harding

<p>1. Opening prayer: Canon Joe</p>	
<p>2. Apologies: Susan Patrick</p>	
<p>3. Minutes of last meeting: 10.11.2016 agreed as correct record</p>	
<p>4. Matters arising: Item 13: UCM had asked for additional exterior hall lighting. PG had suggested to Canon that a PIR light be fitted to the wall above the hall entrance. MP informed the committee that a list has been drawn up of electrical jobs that need doing and the PIR could be added to it. The list will be passed to PG who knows a reliable general building firm to obtain a quotation. CC also recommended Mr. Chisnell if needed.</p>	<p>PG</p>
<p>5. Correspondence: No correspondence</p>	
<p>6. Reports from meetings attended: (a) Finance Committee: Meeting held on Monday 30th January 2017.</p> <ul style="list-style-type: none"> • TW has completed the accounts and the estimated budget is on track. An amount has been transferred to the account in the Archdiocese • Work on back door of St. Joseph's Hall has been completed. • Grass-creating at front of presbytery is proving very successful, allowing more room for drivers to negotiate the central grassed area. The grass-create would normally be planted with grass but it was felt that it would be better to leave it as is to make it more obvious for drivers. • St. Joseph's Hall: A quotation has been sought for cladding the outside of the hall. MP advised that the cost would be in the region of £22,000 and would include insulation. The Archdiocese would need to give permission and may request a second quote. PG advised that he would be able to get a second quotation if required; there are sufficient funds available should permission be granted. • The new roof in St. Mary's is still leaking. Len Wood has been to see this. The Archdiocesan architects will be asked for an opinion. • The photocopier used for printing the newsletters etc. is now at the end of its 5 year contract. Canon has received information on a new machine and has spoken to Fr John Kelly who has had one installed. Following discussion Canon felt it may be worth staying with the same company. MP/Canon to discuss further. • Kath and Mike Bamber are due to leave the parish shortly to live near their daughter, the PAC felt it appropriate that given the great support the couple have given to the parish over the past 17 years it would be appropriate to mark their departure with a Mass followed by refreshments; Bill Nolan agreed to make enquiries to establish an appropriate date. • Floor in St. Mary's Hall: MP/JB reported that there is need to do something regarding the flooring in the hall. There were various suggestions put forward, MP and JB were requested to look into various options and report to Canon. <p>(b) Cytun (Penarth):</p> <ul style="list-style-type: none"> • A meeting is due to be held on 15th February. 	<p>MP/Canon</p> <p>BN</p> <p>MP/JB</p>

<ul style="list-style-type: none"> EJ and JH had attended a meeting on 1st February at which the Rev. Aled Edwards had given a talk on refugees. <p>(c) Council of Churches Dinas Powys: EJ had nothing to report.</p> <p>(d) Other meetings EJ had taken part in the Christian Unity week pulpit exchange and had preached at Stanwell Road Baptists.</p>	
<p>7. Health and Safety:(Canon)</p> <ul style="list-style-type: none"> DC reported that he and MB had now completed entering everything with regard to St. Joseph's on the new system and would now be looking to conduct the same for St. Mary's. MP said that it was important to ensure the required certificates are in place eg: for such things as exit signs. The hall user's food hygiene instructions are required to be placed in a prominent place in both kitchens, DC agreed to provide laminated copies for this purpose. 	DC
<p>8. Environmental Health Issues: Already discussed.</p>	
<p>9. Safeguarding:</p> <ul style="list-style-type: none"> MT advised that there was nothing new to report however she did have the new list of DBS cleared parishioners. CC agreed to look through the list and check so that MT can return it to the Archdiocese. Claire Hughes and Judy Williams need to be taken off as they no longer perform functions requiring DBS. Eucharistic Ministers only need to have DBS if they take the Eucharist to the hospitals and housebound. Canon felt all Ministers should be DBS checked in order to allow them the facility to conduct visits if so required. There is no need to update SVP from CRB to DBS at present. MT had no further news about conducting on-line checks which had run into difficulties due to security issues. 	
<p>10. Social and Fundraising Activities: PG advised that he would be personally contacting James Patrick to thank him on behalf of the PAC for providing the Carol Concert. All members agreed the evening was a great success and it is hoped that this would become an annual parish event.</p> <p>MP reported that the afternoon 'Bingo and Biscuits' held at St. Mary's by the Youth SVP had collected £250 for MIND in the Vale. It had been an enjoyable afternoon for everyone who attended.</p> <p>There was some discussion regarding the Cornerstone, whether a parish function, lunch could be held. It was felt there would need to be a special occasion to attempt to arrange something in the future.</p>	PG
<p>11. St. Joseph's School: No report available. Canon will be visiting the school on Ash Wednesday.</p> <p>Mention was made of the alteration to the administrative status of St. David's College to a Grant Aided School. This would make no difference to running of the college as far as the students are concerned or to the current financial support for those attending the college from the Vale.</p>	
<p>12. Parish Matters: Deacon Elfed will be away in Australia 12th February-17th March.</p>	

<p>JB reported that Llandough Hospital no longer have patient names on the white boards on the ward which makes it more difficult to locate patients; visiting Ministers now have to ask staff for this information.</p> <p>CC reported that Holme Tower sometimes ask for specific church clergy so had given the names of Peter Cox and Rev Starkey, C of E and Church in Wales. Deacon Elfed's name should be listed as a visitor they can call on to visit patients of any denomination. CC to check they have his name on their list.</p>	CC
<p>13. PAC Elections: Benny Augustinian is stepping down after completing two consecutive terms on the Council. All others completing a term of office this year are eligible for re-election; all have been approached by PG and are happy to continue in office. Nominations are open until Sunday 5th February, should only one candidate be proposed there will be no requirement for an election.</p>	
<p>14. Any Other Business: Canon has received correspondence from the Marriage and Family Life Commission about a Clergy and Laity Conference to be held in The Holiday Inn, Newport on 21-24th June.</p> <p>This is an Ongoing Formation of Clergy Conference. The main part of the conference (21-23) is for clergy only but to conclude the conference there will be a special Family Ministry Showcase Day on the Saturday (24th June) open to clergy and laity (10.00am-4.00pm)</p> <p>There will be workshops on the pastoral care of families and throughout the day there will be organisation and resources from across the Archdiocese and beyond, available to help parishes in supporting families in their many forms and situations.</p>	
<p>14. Date of next meeting: Thursday, 11th May 2017 7.30pm at St. Mary's Church Hall</p>	
<p>15. Closing Prayer: Deacon Elfed</p>	