

ST JOSEPH'S & ST MARY'S PARISH ADVISORY COUNCIL

Minutes of the meeting held on Thursday 14th February 2019 in St. Joseph's Church Hall

Present: Paul Gallone (Chair), Canon J. Boardman, Martin Price, Mary Taylor, Clare Sommerville, Daniel Murray, Christiane Cantlay, Liz Reid, Bill Nolan, Jan Mathias, Theresa Keating, Joyce Harding;

1. Opening Prayer; Canon Boardman	
2. Apologies; Trixie Douglas, Mo Misra, Sue Patrick, Liz Reid	
3. Minutes of last meeting; 6th December 2018 Accepted as a correct record.	
4. Matters arising – <ul style="list-style-type: none"> The cladding of church hall has been discussed with Len Wood Website: is now being administered via Daniel Murray and newsletters are being published in advance. PG to review the content of the website and liaise with Daniel to update as appropriate. 	PG
5. Correspondence; Canon had received a letter from PPL PRS re: music licensing for the halls requesting £1,351.60 as opposed to previous amount of £399. PG will look into this. A notice had been pinned to the wooden fence outside the church hall complaining about vehicles parked on the kerb and sometimes vehicles causing disruption with their method of parking around the church. We have previously placed an item in the newsletter regarding parking and may consider placing a reminder in due course. Discussion was had regarding liaison with the local community Police regarding major events eg: First Holy Communion or Confirmation services. An email had been received from Alan Cairns asking if notice of his surgeries could appear in the newsletter. As Mr. Cairns is the MP for Dinas Powys it was agreed could be placed on the notice board of St. Mary's.	PG
6. Reports from meetings attended; a) Finance Committee; MP gave the report. Tim White has finalised accounts up to end of January, nothing untoward; finances are on track as projected. Gift Aid envelopes will be distributed over the last two weeks in March 23/24 and 30/31. Works: St. Joseph's presbytery has scaffolding up to do replace lead flashing. Some slates may need replacing. Work on the interior of presbytery is not quite finished. The Cloister roof is to be repaired and a ceiling in one of the rooms also requires attention following leaks. All will need decoration on completion. The leaky window in the hall has been repaired. St. Mary's – Boundary wall between the church and neighbouring garden has now been rebuilt. We have agreed to pay half the cost at £1150.	
b) Maintenance:	

<p>Already covered previously.</p> <p>c) Cytun; attended by CC/JH JH had attended the Executive Committee meeting, the full council meeting is due to be held on 20th February 2019, a full report is to be given at the next PAC. There is still some difficulty in finding a Chair Elect. Lenten groups will be arranged. JH will obtain the written material for Canon to review.</p> <p>d) Council of Churches Dinas Powys EJ will be giving a talk to the Lenten groups on 8th April 2019.</p> <p>Other Meetings – None to report</p>	
<p>7. Health and Safety: Canon informed the committee that the audit of Health and Safety toolbox for the parish had taken about 2 hours of questioning and checking. All questions were answered to the auditor's satisfaction.</p>	
<p>8. Safeguarding: MT said there was nothing major to report. Parish lists have been updated. Eucharistic Ministers who do not go out to give Holy Communion do not need a DBS. PG queried the number of altar servers who may now be 16 and over. MT to make enquiries with regard to the age limit for the necessity of DBS clearance.</p>	<p>MT</p>
<p>9. Social and Fundraising: JH gave a report which Mo Misra had passed on to say that the Wine Tasting Evening held on 26th January was very successful, well attended by residents and congregation of St. Mary's. The money raised was given towards the Dinas Powys Musical Festival. Next event will probably be held after Easter.</p>	
<p>10. St. Joseph's School: Canon will hold a service at the school on Ash Wednesday and on the feast day of St. Joseph. It was agreed that a date should be sought for the Mass for the Sick as soon as possible. Canon would approach Mr. Rein. Jenny Dunstan is coming back on the PAC so will be able to keep us up to date with school events.</p>	<p>Canon</p>
<p>11. PAC nominations and retiring members CC and JH were to step down and as two people Jane Sutton and Jenny Dunstan were nominated, there would be no need for an election. JH agreed to remain as ex officio to continue taking minutes at meetings. Both CC and JH were thanked by PG for their time on the PAC.</p>	
<p>12. Any other business: MP informed the committee that the St Mary's hall has been hired for a long time, three sessions a week to a child care group. Unfortunately their most recent cheque had been returned. The payment was for 3 months previous and three months in advance. MP will look into the reason for this.</p>	
<p>13. Date of next meeting: Thursday 11th April 2019 at 7.30pm in St. Mary's Church Hall</p>	
<p>14. Closing Prayer: Deacon Elfed.</p>	