

**ST JOSEPH'S AND ST. MARY'S PARISH  
PENARTH AND DINAS POWYS  
PARISH ADVISORY COUNCIL**

**Minutes of meeting held at 7.30 pm in St. Mary's Church Hall on Monday, 22<sup>nd</sup> July  
2013**

**PRESENT: Claire Sommerville (Chair); Canon J. Boardman; Deacon Elfed Jones, Sr. Joseph Mary, Judith Braeman, Mary Taylor; Martin Price, Kevin Lawrence; Christiane Cantlay, Joshua Flynn; Marianne Cowpe; Joyce Harding**

**1. Opening prayer: Canon Joe**

**2. Apologies for absence:**

Benny Augustian; Gareth Rein; Anne Chilcott; James Payyampalil; Don Clarey

**3. Minutes of the last meeting 6<sup>th</sup> June, 2013**

Agreed as correct record.

**4. Matters arising:**

Most items covered on agenda

MC spoke with regard to Dinas Powys Council of churches. Following conversation with Mo Mullin and Mo McCarthy it was agreed that MC would attend the meetings when necessary and report back to the PAC.

KL mentioned that the Parents Protect course was very good.

**5. Correspondence:**

There was no correspondence

**6. Reports from Committees:**

**Finance Committee:**

MP said there had not been a Finance Committee meeting since last PAC.

**St. Joseph's:**

Lady Chapel: The results of extensive tests show that there is a big problem here. A large proportion of the plaster will have to be taken off and replaced with lime plaster. It could take a year to complete the work. There is also similar work to do on some of the exterior walls replacing the mortar with lime mortar.

Presbytery: Work still to be done as set out in the meeting on 6<sup>th</sup> June (item 6a)

**St. Mary's:**

Outside of Hall has now been cleaned. The boiler now needs replacing. Canon to arrange for a new one to be installed. Hot water is available from urns for the time being.

Church roof has been repaired now waiting for rain to see if repair is successful.

It has been pointed out that the windows on the rear of the hall may need replacing. JB confirmed that there were occasions when they leaked. Steps to be taken to solve the problem either with repair but more likely with replacement windows. Costs will have to be obtained but there are

other priorities at the present time.

**Cytun:**

CC had attended the most recent meeting on 19<sup>th</sup> June.

The Good Friday march had been well attended. It had been decided to keep the Pentecost groups as they stood, there had been very good feedback from them even though numbers were slightly less than previous years.

Derek Day has decided to retire from the Justice and Peace Group.

Christian Aid collection £6,000.

It was mentioned that Elfed would be inducted as Chair of Cytun on 29<sup>th</sup> September 2013 at St. Joseph's church.

**Dinas Powys Council of Churches**

Already discussed.

**Other meetings:**

Canon Joe had attended a meeting with Rev Alan Taylor (Mgr of Chaplaincy at UHW) and Bro Brian Butler 12<sup>th</sup> June 2013 to discuss the on call rota at UHW

There have been a few problems with communication when it isn't clear whether a priest has attended a patient. Canon Joe suggested the use of calling cards by the on-call priests. Also because nurses are not always familiar with the procedure in calling out the priest on call. Staff need to be regularly re-informed. MC suggested that a note should be put in the ward protocol folders and this would mean the instructions would be available for all to look at.

Possibly a letter to the Chief Nursing Officer would be appropriate.

Canon to discuss with Br Brian Butler.

**7. Health and Safety:**

MC mentioned that some kneelers at left hand side of church at the back are loose and need tightening up. MC to mention to Val Kacal.

It was felt it would be helpful to have someone available to undertake small odd jobs. Elfed to put a notice in the newsletter.

**8. Safeguarding**

MT said that the Parents Protect meetings were being well attended and were very successful. MT updated the committee on the new DBS checking. Canon was arranging a Clergy Day in October when the clergy will be updated on the new systems etc.

**9. Social and fundraising activities:**

There had been a Call my Bluff evening which had raised £300. MC said there is hopefully going to be something organised before Christmas.

**10. Youth:**

Nothing to report

**11. Website:**

This was going well -JF had looked at it and felt it was very good now.

KL wondered if the newsletter could be put on a bit sooner ? on the Monday. Canon to enquire

Inventory of crockery undertaken by DC. Agreed CS and JB would look into buying a set of 50 catering quality crockery.

**12. Year of Faith: Cornerstone events:**

These events had been quite well attended. Canon O’Gorman had placed an advertisement in the Barry Gem inviting people to enquire about the Faith.

There is an Alpha Course starting in September. Canon has issued his usual invitation to anyone in church who would be interested in joining the RCIA programme

**13. St. Joseph’s School:**

Nothing to report.

**14/15: Parish Matters-Canon Jo Holiday Supply:**

Canon informed the committee that in September he would be cancelling the Sunday evening Mass. Fr. Ambrose Walsh would be covering for Canon to go on holiday. As well as this Canon will need to be present at the induction service for Elfed as Chair of Cytun. He felt it would be less confusing to stop all Sunday evening Masses for the month. Notice to go in newsletter together with Mass times in other churches for Sunday evening.

Mass for the sick had once again been a great success. JB said hospital visiting was functioning adequately at present.

**16. AOB:**

The old statue of Our Lady in St. Joseph’s will be given to St. Richard Gwyn for their May procession. MP to let Nikki Price to know to arrange collection.

KL mentioned Cardiff Citizens – he will contact Jim Barnaville to enquire about the training course next year. Canon Joe said members of the J&P group were already involved.

MC said that she had again been approached about the Easter Triduum being held at St. Joseph’s. Some people (in St. Mary’s) did not think this was going to be every year. Canon Joe said that at no time had he indicated otherwise. Indeed for liturgical and pastoral reasons the Triduum in its entirety must now be in St. Joseph’s. MC said that the reasons should be put in the gazette. There was a discussion regarding this and it was felt that this issue had been dealt with at the meeting on 21<sup>st</sup> March 2013 (item 14). However whether it is appropriate to put something in the gazette before next Easter will be considered nearer the time.

**17. Date of next meeting:**

**Thursday, 10<sup>th</sup> October, 2013 at 7.30pm in St. Joseph’s Church Hall**

**18. Closing Prayer: Prayer for Year of Faith**