

**ST JOSEPH'S AND ST. MARY'S PARISH
PENARTH AND DINAS POWYS
PARISH ADVISORY COUNCIL**

**Minutes of a meeting of the Parish Advisory Council held at 7.30 pm in St. Mary's
Church Hall on Thursday, 6th June 2013**

**PRESENT: Clare Sommerville(Chair); ; Canon J. Boardman; Judith Braeman;
Christiane Cantlay; Kevin Lawrence; Ann Chilcott; Benny Augustian; Joshua
Flynn; Jenny Dunstan; Martin Price, Don Clarey; Anne Crowe; Joyce Harding**

1. Opening prayer: Canon Boardman

2. Apologies for absence: Deacon Elfed Jones; Sr. Joseph Mary; Gareth Rein; Marianne Cowpe; Mary Taylor, James Payampallil

3. Minutes of last meeting 21.3.2013

CS read through the minutes which were accepted as a correct record

4. Matters arising:

Item 6: Altar servers St Mary's: Canon would mention this on Ministries Sunday. Most recruitment is by word of mouth; one girl has come forward to serve at St. Mary's.

Item 8: Council of Churches, Dinas Powys. Canon had received the minutes from their meeting on 29th April and there was no representation from St. Mary's at the meeting. MC was going to contact Mo Mullen and Mo McCarthy and discuss it with them. **Agenda item next meeting.**

Item 14: The Triduum: This matter has been discussed adequately.

Item 16: JB said that hospital visiting was going well. There was more work now as the Mental Health wards are also at Llandough and this poses some logistical problems on occasion; patients on this wing cannot be visited on a Sunday as this area is quite time consuming and could not be fitted in with the usual hospital visits. Because of his experience in this field KL offered support for those ministers visiting should this prove necessary.

5. Correspondence: There was no correspondence

6. Reports from meetings attended:

(a) Finance Committee:

MP handed out the annual accounts to everyone present. These will be available for everyone in the parish on the weekend of 15th/16th June.

St. Joseph's:

Lady Chapel: Building Research Establishment have visited and taken samples to try and advise as to the best way forward with the wall.

Presbytery: The lead guttering on the roof is being replaced. Facia boards will be replaced and repainted. External painting will be completed

Internal re-decoration: Damage caused by leak inside presbytery will be remedied which involves a new false ceiling in the downstairs passageway to be put in place and painted.

St. Mary's: There is still water coming in from the roof in the new part of church. Builder has replaced several tiles but it is felt the problem may be with the need for new felting over a larger area. Work to be carried asap and then the inside of the church can be redecorated.

Outside of St. Mary's Hall needs cleaning every year because of green deposits.

Tap in sacristy has been replaced to avoid water damage.

(b) Cytun (Penarth): Next meeting is on 19th June 2013. JH had attended the Cytun Worship on first Wednesday of the month, Salvation Army had taken the service.

(c) Council of Churches (Dinas Powys): Discussed previously.

(d) Other meetings: There were no other meetings to report.

7. **Health and Safety Issues:** Val Kacal and Mike Bamber will be doing inspections in the next month or so.

8. Safeguarding:

AC informed the committee that there is a meeting in July re – Parents Protect Course which is aimed at helping parents to protect children from sexual abuse. There will be one held in St. Joseph's Hall on 19th July 2013 Canon will mention this from the altar to encourage parents to attend. Places will be limited.

There are two volunteers still outstanding with regard to checks etc.

9. Social & Fundraising Activities:

Val Kacal arranging a Call my Bluff evening – to be confirmed.

10. Youth:

Nothing to report.

11. Website:

DC reported that he and Joe Roberts are working well together. There will be reports uploaded re First Holy Communion and Confirmation in due course. The membership of all parish groups is up to date. KL had looked at the Website and found it very good and informative.

12. Year of Faith:

MP reported that the two meetings had been held for people to come along and chat about the Faith. Only one had attended St. Joseph's and two had attended St. Mary's. Most parishes in the deanery had apparently found the same take up.

Canon mentioned that the first meeting "Come and See" at the Cornerstone on the previous Thursday had been quite well attended.

Canon is going to look at some of the available resource programmes to see if any would be suitable for use in the parish.

13. St. Joseph's School :

No report in the absence of Mr. Rein. JD thought that everything was in place for the Mass for the Sick, would check re sherry glasses and catering arrangements. Cups and saucers to be borrowed from St. Mary's.

Fr. Andy Bord is going to help with the anointing.

It was felt that the situation re lack of crockery in St. Joseph's should be looked at. DC to do a small audit of what is available and what may be needed.

14. Parish Matters:

Already discussed

15. Canon Joe:

To attend a meeting at UHW with Alan Taylor (Manager of Chaplaincy) and Br. Brian re on-call rota for hospitals. To report back next time. There was some discussion about the availability of the actual rotas, Canon to mention at the meeting.

16: Any Other Business:

Canon mentioned the celebration of his 25years in the priesthood. This would be held on 2nd July 2013 with Mass at 7.00pm and later at the Manor House, Sully Road, Everyone welcome.

17. Date of next meeting:

Monday 22nd July 2013 at St. Mary's Hall

Please note change of day and venue.

18. Closing Prayer

Prayer for Year of Faith said by all.