

ST JOSEPH'S & ST MARY'S PARISH COUNCIL

**Minutes of the meeting held on Thursday, 16th June 2016
at 7.30pm in St. Mary's Church Hall**

Present: Paul Gallone (Chair), Canon Boardman, Christiane Cantlay, Mary Taylor, Judith Braeman, Don Clarey, Martin Price, Liz Reid, Jenny Dunstan, Teresa Keating, Joyce Harding

1. Opening prayer: Canon Joe	
2. Apologies: Trixie Douglas; Benny Augustian; Susan Patrick	
3. Minutes of last meeting 28.4.2016 Item 9: Second paragraph reads "so far only 7 had been returned" should have read "7 had not been returned". Then agreed as correct record.	
4. Matters Rising: Defibrillators: PG had enquired and the cost per unit is in the region of £1,000; parishioners would also need to be trained. On reflection it was felt that given our Church location being urban within close proximity of emergency services, the excellent service of first responders in the area and the fact that there has never been an incident in either Church requiring this type of medical intervention, proceeding with this purchase was not a requirement. It was also noted that in an emergency there are usually people in the congregation who would be qualified to undertake CPR. Canon confirmed that to the best of his knowledge no other Churches in the diocese had defibrillators. JB mentioned that Dinas Powys WI are fundraising to provide three defibrillators for the village.	
5. Correspondence: There was no correspondence	.
6. Reports from meetings attended: (a) Finance Committee: Copies of the accounts had been made available at the back of both Churches and there have been no queries from parishioners. The surplus for the year was £18,000, £10,000 of which has been paid into the Archdiocesan Deposit Account to replenish our funds following major works carried out over the year. The budget for next year is for a predicted surplus of £10,000; finances are healthy. Accounts for the first two months of this year are running at the same level as this time last year. Works: Len Wood is to return to the parish to undertake the following works:	

Replacement of the back door of St. Joseph's Hall; staining of fascia boards of the Presbytery and painting of railings at both churches.

The holly tree in St. Joseph's has been taken down.

There is a damp patch at the back of St. Joseph's; this will need the same treatment as the Lady Chapel with lime plaster and breathable paint.

PG has made contact with Stuart Keigwin-Harris who has agreed to commence work on replacing a window in St. Mary's Hall in approximately two months' time and will contact MP for access. Mr Keigwin-Harris will be requested to replace further windows in the building if required.

(b) Cytun: CC/JH

Had attended a meeting on 15th June.

The property purchased by TABS to house the food bank and various offices will open in September 2016. There is a possibility that TABS will write to the Churches in Penarth requesting some financial support.

Bank balance stands at £234.38.

Keith Howells spoke for Social Justice regarding the Arms Fair in Cardiff.

The Christian Aid House to House collection raised £6,026.93

GPG Penarth has folded which means the Food Festival at the Kymin will not take place this year. There is a questionnaire being sent to shops in Penarth asking how the loyalty card system can be carried forward.

The Food Bank is still well supported and a Breakfast Club is now held on Wednesday mornings where people can go for coffee and toast and discuss their problems. There have been some general comments from various people that there did not seem to be a set system for allocating the food; it appeared that anyone can just ask for supplies. The system in use differs from most Food Banks where people are officially referred for help.

Future events:

10th July - Italian Gardens, Cytun Hymn Singing.

9th July - Mega Messy Church, Paget Rooms

7th September - Induction of Phyl Fanning as new Chair of Cytun

8th December - Carol Service and Supper Elfed Avenue Church

18-22nd January 2017 - Christian Unit week, change of pulpits

(c) Council of Churches Dinas Powys: Advent Service 2016

No report available

<p>(d) Other meetings: There were no other reports</p>	
<p>7. Health and Safety: DC reported that the PAT testing company had scheduled to attend St. Joseph's during the morning of 20th June; JB suggested they come to St. Mary's the same day after 12.30pm. The work is being undertaken by a Cardiff firm, Cardiff PAT Testing, who are bar coding the electrical items they check so that next time the exercise will be much quicker and less costly. There is a faulty socket in the presbytery which will need replacing, Mike Bamber and DC are working to upload all relevant Parish information onto the Diocesan H&S website. Mike Bamber and Val Kacal will undertake their annual walkabout inspection in both Churches and halls and report any new health and safety issues that come to light.</p>	
<p>8. Environmental issues: No issues at present. MP will ensure that the appropriate Environmental Health documents for hall users are placed in both venues.</p>	
<p>9. Safeguarding: MT: no report had been received from Anne Chilcott as yet. There is only one SVP person outstanding for DBS application at present. MT had received the Safeguarding Newsletter. There is information about Ebook (electronic way to register for and update DBS) which eventually will make entries much quicker and will mean less paperwork. MT advised there is a request for some of the Safeguarding reps to attend training courses. MT felt the only problem when the system comes in for reps to actually enter information is the necessity of Wi Fi connection which may present a problem if the form is being completed in the applicant's home.</p>	
<p>10. Social and Fundraising: Quiz Night St. Mary's are to host a Wine Tasting Evening in July, date to be confirmed.</p>	
<p>11. St. Joseph's School: JD informed the committee that the school will this year be represented at the Catholic Athletics Event at Leckwith Stadium; they had been unable to register last year.</p>	
<p>12. Parish matters: With regard to Barry, JB reported that two ladies had offered to undertake duties as Eucharistic Ministers at Barry Hospital. They had to be processed through the Chaplaincy at UHW and are now covered to go to Barry Hospital. In future if we have any new people interested in visiting as lay visitors or Eucharistic Ministers they will now have to attend training via the Chaplaincy at UHW and will need an additional DBS. The badge they wear should now say 'Chaplaincy Volunteer'. Sheila Collins, who is already a Eucharistic Minister, applied to visit the wards; she had to do a training course and DBS and had to take all her identification etc to an office in Nantgarw for inspection. It was felt that this extra administration may deter people from volunteering in the future.</p>	

<p>CC: reported all was well at Holme Tower</p>	
<p>13. Flower Festival: Canon read out a letter to all clergy which he had received from the Archbishop. The Flower Festival will take place between 1st and 4th July. St. Joseph's flower group have been instructed re: their contribution to the festival. There is a centenary Mass in the Cathedral on Monday 20th June; this is an invitation only event; two parishioners from each parish have been invited to attend. MT said that several parishes had been told that all would be welcome.</p>	
<p>14 Canon Joe, Mass for the Sick: PG confirmed that everything was now in place for the Mass on Saturday. There were 60 people expected to attend consisting of 35 sick plus helpers. CC would bring Altar cloth etc and it would be helpful if a slightly higher table could be provided for the Altar which JD advised she would look in to. JD also confirmed that the disabled toilet would be available for use. Mary Lovering is arranging provision of refreshments which are to be purchased from Costco. It was agreed that taxis would be asked to collect people following the occasion at 2.30pm. PG agreed to contact the taxi firm.</p>	
<p>15. Any Other Business: DC advised he had updated the parish website with photographs of the Confirmandi at various events. MT had put an entry in 'Catholic People' about Nora's 100th birthday celebration. MT to forward photographs of Nora's 100th birthday event in the hall to DC for them to be added to the parish website.</p>	
<p>16. Next Meeting: Thursday, 15th September 2016 7.30 pm St. Joseph's Church Hall</p>	
<p>18. Closing Prayer: Holy Year of Mercy Prayer was said together</p>	