

ST JOSEPH'S AND ST MARY'S PARISH

PENARTH AND DINAS POWYS

PARISH ADVISORY COUNCIL

Minutes of a meeting held at 7.30 pm in St Joseph's Church Hall
on Thursday, 19th March 2015.

PRESENT: Claire Somerville (Chair); Canon J Boardman; Judith Braeman; Christiane Cantley; Kevin Lawrence; Paul Gallone; Martin Price; Teresa Keating; Jenny Dunstan; Trixie Douglas

1. Opening Prayer	Canon Joe
2. PAC Election	Election of Officers: Chair – Claire Somerville - <i>(Proposed by CC, seconded by TK, elected unanimously)</i> Vice Chair – Jenny Dunstan – <i>(Proposed by TK, seconded by JB, elected unanimously)</i> Secretary – Joyce Harding – <i>(Proposed by PG, seconded by TD, elected unanimously)</i>
3. Apologies	Deacon Elfed, Sr Joseph Mary, Benny Augustian, Mary Taylor, Marianne Cowpe, Joyce Harding, Gareth Rein
4. Minutes of last meeting – 22 nd January, 2015	The minutes of the last meeting, having been read through and discussed, were accepted as being a true and accurate record.
5. Matters arising	<ul style="list-style-type: none">• MP reported that the Film Club is registered from 1st May to start in the second week of May. A request for volunteers is to be placed in the Gazette. Lisa Hassan-Scott had spoken to Anne Chilcott regarding safeguarding issues. Film Club is aimed at children from Years 3 to 7.• Reports from the Committees from the last meeting were read and agreed.• There were no other matters arising.
6. Correspondence	There was no correspondence.

7. Reports from meetings attended

(a) Finance:

- MP reported that the Finance Committee had met on Monday, 16th March. Tim White had produced accounts up to February. Income was slightly down by £2,500 at end of year, perhaps because of the recession. Gift Aid and Non-Gift Aid donations were down. CC thought that the numbers in the congregation were going down.
- A claim had been put in to the Churches Act Fund to cover part of the cost of repairs.
- Gift Aid envelopes have been given out last week and this week.
- The gate in front of St Joseph's Church Hall had been repaired.
- Loose plaster in the narthex had been smoothed and painted and loose floor blocks had been glued down.
- The outside light at the front of the Hall had been changed to give off more light and work carried out on the gutters around the house.
- The problem with the roof on the cloister was discovered to be more than two loose tiles and will require more extensive work – it will be necessary to get an estimate.

St Mary's

- Len Wood needs to look at flooring blocks and the benches that need securing.
- Water had been pooling on the flat roof but not yet leaking through.
- The Hall window that was leaking had been sealed, with no further problems to date.
- The damp in the back sacristy needs to be investigated.
- Mike Bamber has surveyed St Joseph's and Val Kacal has surveyed St Mary's. They will present a Health and Safety Report in due course, but they had no major concerns.

(b) Cytun (Penarth)

CC reported that the meeting on 11th February went as usual. A new Chair- elect, Ann Niblett, had been appointed. Cytun were hoping to arrange a meeting with the Parliamentary candidates before the General Election.

(c) Council of Churches (Dinas Powys)

Canon Joe read the minutes of the 19th January meeting. The annual Dickensian Fayre and the Food Bank were mentioned, also social activities in St Mary's. Notice was given of the Good Friday Walk of Witness. PG asked whether St Joseph's made direct contributions to the Penarth Food Bank based at Tabernacle following a query made to him, but Canon Joe said we just make general rather than specific contributions.

(c) Other meetings

Canon Joe, JB and CC had attended a meeting led by the Auxiliary Bishop of Liverpool, Tom Williams, on hospital chaplaincies and

	<p>Generic Chaplaincies in particular. It had been an interesting morning, with health issues being addressed. As far as Generic Chaplaincies were concerned, Canon Joe stated that we could only visit Catholics to attend to them sacramentally. CC said that some priests, particularly those recently ordained, had asked about the possibility of specific prayers being included in the Pastoral Care of the Sick, eg for parents of stillborn babies etc, Canon Joe said one had to adapt to the situation one found oneself in, but it was agreed that the Prayer Book needed to be updated.</p>
8. Health and Safety	MP had already dealt with this point in the Finance Report.
9. Environmental Health	It had been brought to JB's attention that after Mass on 1 st March, when Welsh cakes had been offered, that St Mary's Hall had been left in a messy state and KL suggested a gentle reminder to those on tea/coffee rota to leave the Hall in a state in which they would like to find it.
10. Safeguarding	MT had sent CS an e-mail informing her that three newly commissioned Eucharistic Ministers were waiting for DBS clearance before they were able to go out to homes and hospitals. Canon Joe reported that Anne Chilcott is working on ensuring that minibus drivers and escorts are cleared to work with vulnerable adults.
11. Social/Fundraising activities	There was no report back at this meeting.
12. Youth	There was no report back at this meeting.
13. Web site	Canon Joe reported that DC is keeping his eye on the web site and will update it as necessary.
14. St Joseph's School	JD reported that the Estyn Inspection last week seemed to go well. The report is due out on 7 th May. No date has been given for an RE Inspection.
15. Parish Matters	Canon Joe went up to the hospital with JB to assess the elderly patients in the mental health wards with regard to being anointed. Positive feedback had been received from the patients' families. CC reported that she hadn't seen Holm Towers' Chaplain, Sophie, for some time, but assured the PAC that when she visits, she records when she goes in, who she sees and what she's done. The Chair thanked JB and CC for the work that they do.

16. Canon Joe	<ul style="list-style-type: none"> • MP had been asked to look at the accounts of Home Access. Canon Joe had received a letter from Home Access, which he read out, concerning bonds to enable homeless people secure accommodation and the ~Food Bank. The wording of the articles of the association seemed to imply that the donations we make as a Parish could be used for wither bonds or the Food Bank, whereas we specifically collect for Home Access bonds. MP reported that last year Home Access had an annual income of £20,000 of which they spent £17,000, building up some reserves. He pointed out that we need to find out where our donations are being used and that Canon Joe should attend the AGM of Home Access to seek clarification. A collection will be taken on 13th/14th June when Canon will write and ask for more information to bring to the PAC for further discussion. • The collection and distribution of toiletries for asylum seekers is now co-ordinated by Sr Ruth O'Neil from Ely, since the WRC no longer deals with toiletries. • <u>Mass for the sick</u>: Canon Joe asked if this could still take place even though Sr Joseph Mary was unwell. It was agreed that it could be organised by others. We would need to find out who would like to attend and JB offered to approach Sr JM to make a list of possible attendees. We would then have to liaise with St Joseph's School for a suitable date in June. JD e-mailed Gareth Rein and is awaiting a reply which she will then pass on to Canon Joe. The next PAC meeting would be very close to the date for the Mass for the Sick, so the organisation would have to be undertaken before then. PG would organise the transport with the taxi firm used last year that had proved to be very efficient. • JB reported that St Mary's had decided not to organise a Christmas party for the older parishioners this year.
17. Any other business	There was no other business.
18. Date of next meeting	The next meeting will be held on Thursday, 21st May, 2015 in St Mary's Church Hall at 7.30 pm. JB to book the Hall.
19. Closing Prayer	Canon Joe informed the meeting of the sad death today of Paul Knight, so an eternal Rest was said for the repose of his soul.