

ST JOSEPH'S & ST MARY'S PARISH COUNCIL

Minutes of the meeting held on Thursday, 11th May 2017 at St. Mary's Church Hall

Present: Canon Boardman, Deacon Elfed Jones, Paul Gallone, Christiane Cantlay, Mary Taylor, Teresa Keating, Judith Braeman, Martin Price, Susan Patrick, Don Clarey, Trixie Douglas, Bill Nolan, Mo Misra, Jenny Dunstan and Joyce Harding

<p>1. Opening prayer: Canon Joe</p>	
<p>2. Election of Officers: Chair: Paul Gallone Vice Chair: Don Clarey Secretary: Joyce Harding Unanimously agreed by all present</p>	
<p>3. Apologies: Liz Reid</p>	
<p>4. Minutes of last meeting: 2.2.2017 agreed as correct record</p>	
<p>5. Matters arising: Light on exterior of hall door of St. Joseph's has been put in place.</p> <p>Photocopier situation has been resolved. Canon has gone back to the original supplier with a maintenance contract for five years for printer and photocopier.</p> <p>Floor in St. Mary's Hall: JB had looked into this. One firm had quoted £4,800 and had recommended that the plywood floor would need to be replaced. Vinyl flooring would be more expensive. Solid wood was not a good option because of the amount of wear the floor gets.</p> <p>The suggestion was put forward to steam clean the carpet and replace the lino. JB will look into this and once costs had been agreed with Canon will try and arrange the work to be carried out during the Summer Holidays when the hall is not in regular use.</p> <p>PG has thanked James Patrick for the evening with the choir in St. Joseph's which was well attended and appreciated by all. Also for their participation in the Easter Vigil.</p> <p>Parish Matters: Holme Tower - Deacon Elfed is on the Minister list and has been called out. CC felt that Holme Tower should have a list of the other church contacts in Penarth and will suggest this to the staff.</p>	<p>JB</p>
<p>6. Correspondence: MP had received a letter giving information of a planning application by Vodafone/O2 to erect a mast in a lane near the back of St. Mary's to serve Dinas Powys and area. MP felt there was no reason to object as it would not impact on the Church premises.</p>	
<p>7. Reports from meetings attended: (a) Finance Committee: Meeting held on Monday 7th May 2017. During which end of year accounts for 2016/2017 were discussed. Details will be posted in churches on the weekend of 10th June with full breakdown and budget for next year. There was a surplus of £4,246, expenditure had been as expected. Income from rental of halls and church fees was £4,000. The budget for next year is set and should show a small surplus. It was agreed that at some point people with standing orders should be encouraged to review the amounts they pledge. Also to encourage parishioners who are not in the gift aid scheme to sign up.</p>	

<p>Mike Bamber has now left the parish and a suitable replacement has been found - Paul Gallone will take his place on the Finance Committee.</p> <p>Maintenance:</p> <ul style="list-style-type: none"> The heating system in St. Joseph's Church has been out of order for a few weeks. A part was ordered but when it arrived it was found to be the wrong one; another part has been ordered. It is anticipated that when the repair has been conducted, at an estimate of £3,000 the boiler should last for a few more years. The presbytery windows are to be painted with some works to be carried out on repairing some rotten sills and roof fascias, Len Wood (Builder) is to be asked for a quotation. Consideration had been given to getting a quotation for the cladding of St. Joseph's Hall however as consent would be required from the Historic Churches committee a repair of the existing wood is to be explored; MP and Canon will progress. The roof at St. Mary's has now been repaired. <p>(b) Cytun (Penarth): Nothing to report. Next meeting is on 21st June 2017.</p> <p>(c) Council of Churches Dinas Powys: EJ had attended Lenten Group meetings which were well subscribed.</p> <p>(d) Other meetings There were no other meetings to report on.</p>	MP/Canon
<p>8. Health and Safety:</p> <ul style="list-style-type: none"> DC reported that as the entry of information had been completed it was now just a matter of updating the system. There is nothing pending at the moment for either church. PG will assist DC now that Mike Bamber has left the Parish. PAT testing will be conducted shortly. MT mentioned that the crib wiring has not been tested previously, BN and PG will get the leads ready for inspection. 	PG/BN
<p>9. Environmental Health Issues:</p> <p>Canon has reminded groups using the halls that they cannot bring home prepared food to the halls, any food provided for events must be shop bought. The First Holy Communion group needs to be informed of this, TD agreed to contact the families involved.</p>	TD
<p>10. Safeguarding:</p> <p>MT had nothing to report. Ann Chilcott had informed Canon that there were only 2 outstanding DBS forms.</p>	
<p>11. Social and Fundraising Activities:</p> <p>There will be a Quiz Night on 27th May 2017 at St Mary's Hall, tickets will be given free of charge this weekend to those able to attend.</p>	MM
<p>12. St. Joseph's School:</p> <p>JD informed the committee that the school would be holding a May Procession at the school on 16th May 2017 at 3.00pm. It will be the same format as last year which had</p>	

<p>gone down very well. Jenny requested contact details for UCM so that invitations may be issued to them.</p>	
<p>13. Parish Matters:</p> <ul style="list-style-type: none"> • Deacon Elfed had been involved in a visit to St. Joseph's church by Year 1 of the Welsh School. It was a successful event and the children had been very interested and well behaved. • JB had nothing to report. • CC reported that she can no longer have the names of the Catholics in Holme Tower as the secretary is no longer able to provide these for her. Christiane will visit the wards and enquire if anyone needs to see her. 	
<p>14. Annual Mass for the Sick: This will be held on Saturday, 10th June 2017 at the school. Vehicles: PG will make contact CJ Coaches to arrange transport and provide them with full details of our requirements when established. There was discussion regarding contact numbers for those needing transport, It was agreed that it would be best to have just one number for people to contact. JB would ask Sheila Collins if she would be happy to be the contact point. The Mass will start at 12.00noon and conclude at 2.15pm following lunch. With regard to catering, Mary Lovering may be away. TD to check with Mary. Details of the Mass and contact details will be advertised in the parish newsletter.</p>	
<p>15. Any Other Business: Canon mentioned that his slot had been missed off the agenda!! PG apologised and will ensure this does not happen again.</p>	
<p>14. Date of next meeting: Thursday, 20th July 2017, 7.30pm at St. Joseph's Church Hall</p>	
<p>15. Closing Prayer: Deacon Elfed</p>	