

ST JOSEPH'S & ST MARY'S PARISH COUNCIL

Minutes of the meeting held on Thursday, 10th November 2016 at St. Mary's Church Hall

Present: Canon Boardman, Deacon Elfed Jones, Paul Gallone, Christiane Cantlay, Mary Taylor, Teresa Keating, Judith Braeman, Martin Price, Susan Patrick, Liz Reid and Joyce Harding

1. Opening prayer: Canon Joe	
2. Apologies: Trixie Douglas, Don Clarey and Benny Augustian	
3. Minutes of last meeting: 15.9.2016 agreed as correct record	
4. Matters arising: Item 8: Document for signature regarding use of hall has now been completed. JB and CC have copies.	
5. Correspondence: No correspondence	
<p>6. Reports from meetings attended:</p> <p>(a) Finance Committee: Meeting held on 9.11.2016</p> <ul style="list-style-type: none"> • MP reported that the final total for gift aid received is £13,952 which includes payments in relation to the loose plate collection which is also eligible. • Work to be undertaken: Painting at St. Joseph's Presbytery and at the back of Church; these works will now be postponed until the Spring. • A quote has now been received and accepted for the grasscreating of the verge area next to the turning circle outside St. Joseph's which should reduce the risk of the central lawn area becoming damaged by cars. • Quotations have been requested for the cladding of the hall at St. Joseph's. • Health and Safety: the new computer system is up and running with approximately three quarters of the information for St. Joseph's being uploaded by Mike Bamber and Don Clarey. Once this is complete the information for St. Mary's will follow. Once this initial project is complete inspections etc will be prompted by the system making the H&S requirements of the Parish as a whole easier to manage. <p>(b) Cytun (Penarth):</p> <ul style="list-style-type: none"> • A meeting is due to be held on 16th November. • It was reported that the Lesotho lunches had been successful. • The collection taken at the induction service for Rev. Phil Fanning was for Syria and not for the Lesotho project. <p>(c) Council of Churches Dinas Powys: Deacon Elfed advised the Council of the Advent Service to be held at St. Mary's on 22nd November, which would be along the same lines as last year and involve all the Churches in Dinas Powys.</p> <p>(d) Other meetings No other meetings attended.</p>	
<p>7. Health and Safety:(Canon) Canon commented that he anticipated the new computer system reported on above will be up and running soon.</p>	
<p>8. Environmental Health Issues: As indicated in Matters Arising, the Hall Users Terms of Use forms which need to be signed by those using the hall to signify they are aware of the rules regarding food etc. are</p>	

<p>now available.</p> <p>A responsible person for the various groups using the hall will be required to sign the document once only, with sporadic users being requested to sign for individual events. CC felt a note should be added asking people to remove their rubbish. Signed documents will be kept in a folder in the sacristy of both churches.</p>	
<p>9. Safeguarding:</p> <p>MT reported that there is one form for DBS outstanding for St. Mary's and one for St. Joseph's. Two forms from the Archdiocese have been updated and the new forms are to be used from now on. There is still continuing discussion regarding the E-book. MT felt that for the foreseeable future they would continue to complete forms and send them to the Pastoral Resources Centre for information to be uploaded. It is difficult to guarantee the virus safety of people's computer systems if completing forms on-line in different locations.</p>	
<p>10. Social and Fundraising Activities:</p> <p>James Patrick has contacted the parish council. He is involved with a choir and would like to bring them to St. Joseph's to perform during Advent. They are aged 11-17 years. Following discussion it was agreed that this could take place on Wednesday 21st December (Canon to check his diary). PG will communicate with James regarding arrangements. If confirmation of the event proceeding is made it will be advertised in the Parish Newsletter as soon as possible.</p>	
<p>11. St. Joseph's School:</p> <p>The school will be leading the Carol Concert on the 3rd Sunday of Advent.</p>	
<p>12. Parish Matters:</p> <p>Deacon Elfed attended the Town Mayor's Civic Service in Penarth two weeks ago.</p>	
<p>13. Any Other Business:</p> <p>JB said that the St. Joseph's UCM had asked about an outside light for the hall. There is a light which can be switched on from inside but then has to be switched off before the door is locked. The electrician will be asked to look at a motion sensor light of some form or a time delay off switch which will not be initiated by traffic or passing pedestrians.</p> <p>PAC elections:</p> <p>Four members of the Council have completed their three year appointment and are all believed to be eligible to stand for re-election; PG, TK, BA and TD. PG is to check Parish Council records and possibly liaise with Claire Somerville to ascertain if any have finished their two terms.</p> <p>SP mentioned that there is a Bazaar in the Cornerstone 25/26 November.</p>	
<p>14. Date of next meeting:</p> <p>Thursday, 2nd February 2017 at St. Joseph's Church Hall</p>	
<p>15. Closing Prayer: Holy Year of Mercy Prayer was said together for the final time</p>	