ST JOSEPH'S & ST MARY'S PARISH ADVISORY COUNCIL

Minutes of the meeting held on Thursday 17th November 2022 in St. Joseph's Church Hall

<u>Present;</u> Bill Nolan (Chair), Monsignor Boardman, Deacon Jones, Clare Sommerville, Nikki Price, Martin Price, Sue Patrick, Daniel Murray, Jane Sutton, Mary Taylor, Christiane Cantlay, Jenny Dunstan; Joyce Harding

1.Opening Prayer; Monsignor Boardman	1
2. Apologies : Paul Gallone, Mo Misra, Janet Mathias, Liz Reid	
3. Minutes of last meeting : 15.9.2022 Accepted and agreed.	
4. Matters arising – not covered on agenda items	
• Piety shop lights – do work and are felt to be adequate	
 Asbestos report: to be uploaded and all updated apart from one item 	PG
 Review of content ongoing by Lawrence family. DM looking into Yogi 	DM
template	
• Welcomers JS informed that people had been approached and there are a	
few more involved now.	
• First Sunday of the month coffee morning has been established. There will	
be one on the Sunday of enrolment. The coffee morning after the Mass on	
All Saints was quite successful.	
5.Correspondence;	1
• Some regarding social and fund raising activities. Monsignor felt that any	
committee meetings re events should come under the auspices of the Parish	
Council and should have some communication with liturgy and some intent	
to bring the community together.	
6.Reports from meetings attended;	
a) Finance Committee;	
MP gave the report. Committee met on 16/11/2022. New member, David	
Llewellyn is taking over from Tim White doing accounts, soon to be in new format	
in line with Diocesan system (April 2023 introduction). Gift aided funds are coming	
up almost to the level of pre pandemic. Cash collections are running at	
approximately half what it was pre pandemic. However, more people are paying	
directly into the bank. May put an item in the newsletter appealing for more people	
to do this. The repayment of Gift aid from the Archdiocese (approx £13,000) is	
outstanding.	
b) Works:	
St. Joseph's:	
The roof in the cloister is still leaking and will need a membrane put over it.	
Estimate in progress. Once this has been done the sacristy can be decorated.	
St. Mary's:	
There is a leak near the Blessed Sacrament in St. Mary's and also in the church hall.	
Estimate being sought for repair work.	PG
The privet hedge bordering the property has died and a replacement fence is	
proposed. Estimate sought.	
Health and Safety:	
PG deals with this and things are mostly up to date. There is now a need for an	MP
official fire inspection every year. We now have to have a Fire Officer to undertake	
this. Fire extinguishers are up to date.	
There has been some confusion over licensing rules re church music etc. We need	PG
registration with the CCLI and PRS but need some clarification as to what each	

covers.	
c) Other Meetings	
• Synod –Cytun – BN read out the reply sent from the parish. (see note	
attached to minutes)	
• Cytun: JH had attended the meeting on 16.11.2022. Main points:	
Church services for all churches at Christmas to be advertised locally. Looking for help to set up the website for information to be posted. There	
will be a trail round Penarth for children at Advent though no gathering in	
the library as usual. Carol Service at Bethel on 4^{th} December 3.00pm.	
Lenten lunches will go ahead next year. Recent Friday lunches for	
Christian Aid raised £1551.60. Food bank doing ok, more people using	
there is a problem of storage for donations. Friday nights for youth are	
going ahead. A steering committee has been formed to look at youth work	
in the town and it is hoped a youth worker will attend Cytun meetings in future.	
 Warm spaces: group being set up to look at co-ordinating a warm space 	
initiative in Penarth, looking at getting information circulated etc.	
• Tools Aid Cymru (set up after TWAM moved out of Penarth) have obtained	
charity status but unable to find affordable premises so may have to disband.	
7. Health and Safety: Already discussed.	
8. Safeguarding:	
MT/NP are working together on Parish safeguarding. There are a few outstanding,	
(4 are waiting for ID, 2 outstanding). Documentation completed to 2019. SVP have	MT,NP
all completed training. A 'drop in' session will be held in St. Mary's Hall on 10 th	
December so people can call in if having difficulty with completing forms or have	
any other queries or concerns. CS suggested having notices posted giving detail of agencies to contact if worried by any situations, similar to those displayed in the	
schools. There is also now a need for MT/NP to check that the correct level of	
cover is in place for individuals as the clearance is now role based.	
There is no need for Eucharistic Ministers at Mass to register; this is only necessary	
for those that go out to visit people at home.	
9. Social and fundraising:	
BN had received a message from MM that he would be happy to support arranging	All
social activities in the parish. BN asked if anyone present would volunteer to be	
part of a committee. JS and SP we happy to help but didn't feel able to join a	
committee at present because of their commitments. People asked to consider this and inform BN.	
10. Parish Schools	
St. Joseph's School:	ID
JD Everything going along smoothly, nothing new to report. Monsignor mentioned that preparations for Christmas activities are starting now.	JD
St. Richard Gwyn School:	
Mass has resumed in school.	
MP outlined the proposal to build a new school, planning permission being sought	
in next 2-3 weeks. In the early stages but Governors hopeful all will progress well.	
CS has 16 children for First Holy Communion in St. Josephs and 6 in St. Mary's	CS
plus 5 who did not attend initial meeting for St. Josephs have been asked to join St. Mary's. CS to prepare notice for the newsletter asking for prayer partners. MT	CS
confirmed that there would be no children's liturgy on Sunday 4 th which is the	
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enrolment service. NP has 15 for confirmation and next meeting at St. Joseph's school. Enrolment Mass in St Mary's on Sunday 20 th Nov. Confirmation will take place in St. Joseph's	NP
12. Date of next meeting: Thursday 19 th January 2023 7.30pm St. Mary's Hall	
13. Closing prayer: Deacon Elfed Jones	