

**ST JOSEPH'S AND ST. MARY'S PARISH
PENARTH AND DINAS POWYS
PARISH ADVISORY COUNCIL**

Minutes of meeting held at 7.30 pm in St. Joseph's Church Hall on Thursday, 10th
October 2013

PRESENT: Claire Sommerville (Chair); Canon J. Boardman; Deacon Elfed Jones, Sr. Joseph Mary, Judith Braeman, Mary Taylor; Jenny Dunstan; Anne Chilcott; Don Clarey; Martin Price, Christiane Cantlay, Joshua Flynn; Marianne Cowpe; Joyce Harding

<p>1. Opening prayer: Canon Joe – Prayer for Year of Faith</p> <p>2. Apologies for absence: Gareth Rein; Kevin Lawrence</p> <p>3. Minutes of the last meeting 22nd July 2013 Agreed as correct record. EJ informed the committee that the Alpha Course mentioned under Item 12 did not actually commence.</p> <p>4. Matters arising: Most items covered on agenda</p> <p>5. Correspondence: There had been a proposal from Amanda Ryan regarding placing a handrail at the door of St. Joseph's. This would need to be looked at and a risk assessment undertaken. CS will get back to Amanda Ryan. Proposal to be discussed by the Finance Committee.</p> <p>6. Reports from Committees: Finance Committee: Annual accounts have been submitted to the Archdiocese. Gift Aid stands at £11,576. In future it will be possible to claim Gift Aid up to £5,000 on loose collection monies but this will involve keeping very strict records of "loose" collections in future.</p> <p>St. Joseph's: Lady Chapel: The plaster has now been hacked off the wall and will remain like this for some time. There is work to be done externally to repoint the wall to help combat the damp. There is also a problem with damp on the back wall of the chapel.</p> <p>Presbytery: There is work yet to be started at the presbytery with regard to the exterior facias and some works on the interior.</p> <p>St. Mary's: Leaks in roof and in various parts of the church building. Although work has been undertaken and the roof felting replaced in parts it is not clear whether water is still penetrating. The stains on the ceiling will be painted over temporarily and the situation monitored.</p> <p>Overhead heating system has had its annual service..</p> <p>Hall: A new boiler has now been installed in the hall at a cost of £2,000</p>	CS
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<p>There is a leaky tap, which needs to be looked at by a plumber.</p> <p>Trees: A tree surgeon had been to both churches dealing with the problems. The Evergreen Oak at St. Joseph's which overhangs Fairfield Road was a health and safety hazard has now been appropriately trimmed back as has the Eucalyptus tree and the old Oak at St. Mary's.</p> <p>Cytun: CC/JH/EJ had attended the meeting on 18th September 2013. EJ has now been inducted as Chair for the year, a service was held at St. Joseph's Church and the Cytun monthly worship was held on 2nd October. All future meetings and monthly worship sessions for the year will be held at St. Joseph's.</p> <p>The main issue at the meeting was the discussion re the Food Bank. There is a food bank at Tabernacle 9.00am – 12.00noon where food is distributed to those in need. Unlike other Food Banks because this is run by the churches there is no need for formal referral from agencies such as GPs, Social Services etc. If people ask for food they are given some. Donations can be dropped at Tabernacle in the mornings.</p> <p>Home Access was initially used for bonds for accommodation but some funds are now being used to help the Food Bank. There is a list at the back of church indicating appropriate foods and items to donate.</p> <p>Dinas Powys Council of Churches MC will attend the next meeting on 21st October 2013. MC will photocopy the minutes of the last meeting in April 2013 for Canon.</p> <p>Other meetings: There were no other meetings.,</p> <p>7. Health and Safety: Trees were main issue –already discussed</p> <p>8. Safeguarding MT/AC due to attend a meeting the following week for updating on the new system. Canon enquired as to whether the photographer who takes the photographs at the First Holy Communion celebration etc. needed to be CRB checked. There was some uncertainty regarding this; he also takes photographs at other parishes. It was thought that as parents gave permission when they requested the photographs that there was assumed consent. It was agreed that as he is not left alone with children and there are always parents present, there should not be a problem. JD would enquire at the school.</p> <p>9. Social and fundraising activities: There is to be an Archdiocesan Advent Event at Miskin on 30th November 2013. Families were encouraged to attend to take part in activities based around Advent. There would be Mass at 6.30pm with refreshments after. MT would send an email to EJ to put something in the newsletter and to let school know.</p> <p>10. Youth: Nothing to report</p>	<p>MC</p> <p>JD</p> <p>MT</p>
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11. Website:

Up to date at present. Whether Confirmandi photographs are up to date not too clear. DC asked that if photographs are taken it would be helpful if the name of the person taking them could be noted so that a good copy could be obtained.

12. Year of Faith: Cornerstone events: Diocesan Evangelisation Group.

A further series of talks is being run on Monday evenings at 7.00pm. during October/November.

13. St. Joseph's School:

Nothing to report. Canon said that the school were looking for another Foundation Governor and if anyone knew of appropriate people who might be approached please could they contact either himself or Mr.Rein at the school.

14. Parish Matters:

EJ is now Chair of Cytun as previously mentioned.

He is hoping to find out more about Citizen UK. Canon has already met with Jonathan Cox and will meet up with Kevin Lawrence to discuss.

EJ gave a brief outline of what Citizen UK was about and would keep the committee informed of any progress with regard to this.

Sister JM: First Holy Communion Programme has 27 in St. Joseph's and 12 in St. Mary's.

There was a discussion re Eucharistic Ministers for the hospital. JB said at present there were enough to manage and it meant they had to visit hospital on a 1-4/5 week rota. Some ministers did not wish to visit the hospitals. There was always room for more people.

15. Canon Joe: DPVA bus

Only 2 people used the bus at present. MP asked Sr JM if she knew of anyone from Penarth who would like to be picked up for Mass on Sunday, bearing in mind that they would be going to St. Mary's. It was felt that there was a need to keep the bus running as if it was given up it would be incredibly difficult to reinstate it at a later date. Sr. JM to give this some thought.

SrJM

16. AOB

Citizens UK – already mentioned and an ongoing issue.

MC asked a question on behalf of Kevin Lawrence who felt that the fact that the Triduum was to be held at St. Joseph's Church always in the future had not been communicated strongly enough to the people of St. Mary's. Canon Joe said it was a fact that St. Mary's was just not big enough to host a JOINT Good Friday celebration with in excess of 350 people, whereas St. Joseph's was.

Following discussion it was agreed that nearer the time next year a piece will be inserted in the newsletter reiterating this fact and with a brief explanation of the liturgical and pastoral reasons for this.

17. Date of next meeting:

Thursday, 5th December 2013 at 7.30pm in St. Mary's Church Hall

18. Closing Prayer: The committee were informed of the death of Cath Bamber's brother (Michael Farrell RIP) that day in a motoring accident. A prayer was said for him.

Joshua Flynn gave his apologies for the next meeting he would not be able to attend because of school commitments.