

ST JOSEPH'S & ST MARY'S PARISH ADVISORY COUNCIL

Minutes of the meeting held on Thursday 4th October 2018 St Joseph's Church Hall.

Present; Theresa Keating (Chair), Canon Boardman, Deacon Elfed, Martin Price, Mary Taylor, Clare Sommerville, Daniel Murray, Christiane Cantlay, Sue Patrick, Bill Nolan;

1. Opening Prayer; Canon Boardman	
2. Apologies; Paul Gallone, Mo Misra, Trixie Douglas, Janet Mathias, Liz Reid	
3. Minutes of last meeting; 5th July 2018 Accepted as a correct record.	
4. Matters arising – <ul style="list-style-type: none"> PG will arrange supply of salt for both churches Food notices for both halls have been prepared and will be laminated and put in place. Canon had received letters about grass verges and parking from the Vale of Glamorgan Council Highways Department. PG has written back acknowledging these and Canon has placed a notice in the newsletter asking people to be more considerate when they park. It was agreed that this was not solely a parish matter as train commuters were also guilty of inconsiderate parking in the area and practically all grass verges along Wordsworth Avenue were used for parking cars. Children from St. Joseph's School had attended Mass on the previous Wednesday Morning. Drug use implements had previously been found in the church grounds - to be monitored. Janet Mathias has agreed to replace Mary Lovering as a Catechist. The age range for Children's Liturgy will be put in the newsletter as a reminder to parents. 	PG
5. Correspondence; Nothing to report.	
6. Reports from meetings attended; a) Finance Committee; Accounts: Tim White has produced updated accounts to August and budget is at the right level. Gift Aid has been received from the Archdiocese: St. Joseph's:- £9,600, St. Mary's: £5,600. b) Works: St. Joseph's: Outside of presbytery - replaced fascias, window sills repaired and painted. Railing repainted with Hammerite Cloister roof leaking: a temporary repair had been done which seems to have solved the problem. A small amount of rainwater is still coming in - Len Wood will look at this again. Len Wood is also going to look at the woodwork on the outside of the church hall. CC mentioned a new coating which had been used on their property which weatherproofs and lasts for a long time up to 10 years. CC will find out more and let Canon know about this. Canon also felt the inside of the hall now needs redecorating as it is looking 'tired' with marks on the walls etc. and will give consideration to this. St. Mary's: The railings will not need re-painting again for a few years. It was not possible to repair the gates so a new set will be put in place at a cost of £1,236.	CC

<p>Canon mentioned that he had received a letter from Norah Kendall's solicitor informing him that Norah had left an amount of money to the church. Amount to be confirmed at a later date.</p> <p>c) Cytun; attended by CC/JH Meeting held on 19th September 2018 Rev Phil Fanning of Trinity is taking over as Chair, there is still no Chair Elect in place. Treasurer and Secretary re-elected.</p> <p>Claire Wretham of Holme Tower is now attending meetings and will liaise with Rev Fanning to arrange a Death and Dying Seminar to be held at Holme Tower. This event will be open to the wider community of Penarth.</p> <p>Induction Service for Rev. Fanning to be held Sunday, 14th October at Trinity Church.</p> <p>Members of Cytun had attended the Penarth Town Council Consultation and put forward several suggestions.</p> <p>Help for the Homeless: Following discussion with various agencies it is clear that the Vale of Glamorgan and Cardiff Council have policies and protocols to deal with reports of rough sleepers or homeless people. The Councils are to write to Heather Rallis of Cytun Executive outlining these policies.</p> <p>Croeso Penarth: This charity was set up to support the Syrian family now living in a house near Holy Nativity Church. - They would like to hold soup lunches to boost funds to support the family. Some felt this would encroach on the Lent Lunches but Jeremy Dix, a member of the Croeso Penarth committee, is going to look further into this proposition.</p> <p>Rev Peter Cox will once again arrange the pulpit exchanges in January 2019.</p> <p>d) Council of Churches Dinas Powys Deacon Elfed reported that the service for Remembrance Sunday will now be held at the Cenotaph in Dinas Powys, with a function at Lee Hall afterwards. Deacon Elfed will attend.</p> <p>The Advent Service will again be held at St. Mary's on 4th December 2019 at 7.00pm. Details to be confirmed.</p> <p>Other Meetings – None to report</p>	
<p>7. Health and Safety: MP: Notification had been received from the Archdiocese that there was some concern regarding responsibility and risk assessment with regard to activities such as trips or functions undertaken in the parishes, and this should be clearly outline for each activity. PG has agreed to look into the public liability aspects.- MT will give MP a copy of the notification she has received from the Safeguarding Commission.</p>	<p>MP/PG</p>
<p>8. Safeguarding: MT reported that forms have now been updated in line with DBS changes. There seems to be more emphasis on Health and Safety in the assessment document. Training for representatives is to be arranged sometime in November.</p>	

<ul style="list-style-type: none"> • 9. Social and Fundraising Activities -and St. Joseph's School: • Trip to Buckfast Abbey arranged by Sue Patrick for 1st December 2018. • Scouts Carol Service to be held on 11th December 2018. • St. Joseph's Carol Service will be held 3rd Sunday in December, with the school taking the lead. • It had been suggested that the -higher level behind the altar could also be used to provide greater visibility. However, all decisions rest with those arranging the nativity play. • St. Joseph's School Christmas Fayre to be held, date to be confirmed. • It was noted that there are now Syrian children attending the school. <p>CS asked about the possibility of some news from St. Richard Gwyn being passed on to the PAC or put into the newsletter, to keep the church in touch with what is happening. The school does produce a school magazine which is at the back of the church at various intervals and if the school is involved in parish matters this does appear in the newsletter.</p> <p>There is a School Mass at St. Mary's on 14th October 2018.</p>	
<p>10. Any Other Business:</p> <p>Jan Mathias has brought to Canon's notice the fact that the newsletter for the past two weeks has not been on the website in time for the weekend. There was discussion about the logistics of how the website is updated. DM and BN offered to take on this responsibility; however -Canon will first make enquiries as to what the problem might have been. He will discuss further with BN and DM when he has looked into the situation.</p>	Canon/DM/BN
<p>11. Date of next meeting:</p> <p>Thursday 6th December at St. Mary's Church Hall, 7.30pm</p>	
<p>15. Closing Prayer;</p> <p>Deacon Elfed</p>	